TO:                NCCU Campus Community
FROM:              Hope Murphy Tyehimba
                    General Counsel
RE:                NCCU Policies, Regulations and Rules Website
DATE:              August 19, 2016

Dear NCCU Campus Community,

It is with great pleasure that I announce the creation of the NCCU Policies, Regulations and Rules Website. Since March 2016, individuals from across the campus have diligently worked to create a website that will serve as a central repository for NCCU policies, regulations and rules. To that end, all of NCCU’s policies, regulations and rules are now located on the Policies, Regulations and Rules Website: http://www.nccu.edu/policies/index.cfm. Please bookmark this site for future reference.

Prior to the creation of this site, any information regarding a principle or procedure was generally referred to as a “policy.” Going forward, only documents that are approved by the NCCU Board of Trustees will be referred to as policies. Other documents will be referred to as regulations (statements, standards or procedures approved by the chancellor) or rules (statements, standards or procedures approved by an academic or administrative unit or an executive officer). The process for creating a policy, regulation or rule is set forth in NCCU REG 01.04.8 – Formatting, Adopting and Publishing Policies, Regulations and Rules (PRR Protocol) located here: http://www.nccu.edu/policies/retrieve.cfm?id=175. Please consult with your Policy Workgroup member prior to creating any new policies, regulations or rules. If you have questions after consulting your Policy Workgroup member, please contact the Office of Legal Affairs at policyreview@nccu.edu.

I hope that you will find the Policies, Regulations and Rules Website helpful. Please contact me at policyreview@nccu.edu if you have any questions regarding the contents of this memorandum. Thank you for your time.