The Chancellor Search Committee convened at Hyatt Place/Southpoint, 7840 NC 751 Highway, Durham, NC on May 5, 2017. Chairman George Hamilton called the meeting to order at 9:30 a.m.

**ROLL CALL:** Present: Mr. George Hamilton, Mr. John Barbee, Mr. Brett Chambers, Mrs. Oita Coleman, Mr. Samuel Cooper, Attorney Phyllis Craig-Taylor, Dr. Harriet Davis, Mr. Geoffrey Durham, Mr. Michael Goodman, Attorney Kimberly Grainger, Ms., Alesha Holland, Mr. Michael Johnson, Judge Elaine O’Neal, Dr. Dwight Perry, Ms. Frankie Perry, Ms. Demetria Robinson, Dr. Kenneth Tindall, Dr. Ingrid Wicker-McCree, Ms. Joan MacNeill, Dr. Phail Wynn and Dr. Carlton Wilson
Absent: Dr. Donna Grant and Dr. Bert L’Homme
Others Present: Mrs. Euris Belle, Ms. Veronica Biggins, Ms. Laurie Charest, Attorney Hope Tyehimba and Ms. Dottie Fuller

Chairman Hamilton welcomed the Search Committee members thanking them for their attendance, participation and input in the Chancellor Search process.

**OPEN SESSION**

**ADOPTION OF THE AGENDA:** It was moved by Mr. Barbee and properly seconded by Mr. Johnson that the agenda be adopted. The motion carried.

It was moved by Dr. Perry and properly seconded by Dr. Wilson to approve the minutes dated April 24, 2017. The motion carried.

Chairman Hamilton stated these finalists should be individuals that this Committee believes can serve with distinction as Chancellor of NCCU. The Search Committee will be interviewing seven (7) candidates today and tomorrow. At the end of the day tomorrow the list will be narrowed down to four (4) and those four (4) will be invited for campus interviews by the stakeholders (faculty, staff, students, alumni, community, etc.).
At the conclusion of the campus interviews, these candidates will be reviewed, discussed and voted upon by a Special Call meeting of the NCCU Board of Trustees and (3) three finalists, unranked, will be forwarded to UNC President Margaret Spellings for her review and consideration. At the conclusion of her review a recommendation by President Spellings will be presented to the UNC Board of Governors for final action.

Chairman Hamilton reinforced the Confidentiality Agreement each committee member executed back in January at the Chancellors Search Committee Kickoff meeting. By doing so all of us agreed to follow the provisions on the disclosure of Confidential Information as a condition of our participation in the Search Process. It is important that the integrity of the process be maintained and that all candidates can trust that the Committee will adhere to the parameters that have been established regarding the nature of the search. Failure to do so, candidates are put at risk, if confidentiality is breached. This is vitally important to prevent misinformation and leaks.

It was moved by Mr. Barbee and properly seconded by Mr. Chambers to go into Closed Session pursuant to NCGS 143-318.11(a)(6) to consider the qualifications, competence and character of individual prospective employees. The motion carried.

**CLOSED SESSION**

Each Search Committee member was provided with resumes and other background materials on the four (4) candidates to be interviewed today. A question and answer session occurred with each candidate. At the conclusion of each interview session a discussion and evaluation occurred.

There being no further business for Closed Session, it was moved by Dr. Wilson and properly seconded by Mrs. Robinson to reconvene in Open Session. The motion carried.

**OPEN SESSION**

When the meeting reconvened the Search Committee Members were reminded the interviews will continue at 8:30 a.m. tomorrow.

There being no further business to come before the Search Committee, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Irving Fuller
Recorder