

Is ***IT*** In You? In the Department of Residential Life at NCCU, Resident Assistants don't Wait for ***IT*** to Happen...they Make ***IT*** happen. Now is the time to [apply for a Resident Assistant position](#) for the 2010-2011 academic year. If you are a leader, team player, have a minimum 2.7 Grade Point Average and are at least a 2<sup>nd</sup> year student who has lived on campus for at least 2 semesters, we strongly encourage you to apply. Being an RA is a wonderful experience that will cultivate your leadership skills and set you on the track to success. Information sessions begin November 3, 2009.

For more information, speak with your RA, ACD (formerly the GA)/CD (formerly the RD) or *Contact: [Monique Gillis](#), Chair of the Staff Selection Committee.*



# Resident Assistant

The Department of Residential Life is pleased that you are interested in applying for a Resident Assistant (RA) position. Please take a few minutes to carefully read the position description and complete the application and requested materials.

## To be considered as a candidate, applicants must

1. Attend an Information Session (dates are listed below)
2. Complete and submit an online application
3. Meet all requirements for the RA position
4. Submit three (3) completed [reference forms](#) (one must be from the CD of your current or a recent building)
5. Participate in interview weekend (dates are listed below)
6. Be able to meet the full term of the RA Contract (Students cannot intern, co-op or student teach and hold the RA position simultaneously)
7. If currently or previously employed by University Housing, candidates must be eligible for re-hire.

### Information Sessions (all sessions are held at 10:40 break)

- November 3, 2009 - Rush Residence Hall & Baynes Hall
- November 5, 2009 - Richmond Complex
- November 10 2009 - Ruffin Residence Hall
- November 12, 2009 - Eagleson Residence Hall

### Application Deadline

- Monday, November 16, 2009 at 8 am

### RA Selection Weekend

- November 15, 2009 (6 pm - 9 pm) - Mix & Mingle - TBA
- November 16-20 (6pm-12pm) - Internship Process -TBA
- November 21, 2009 (8 am - 6 pm) - Individual Interviews - TBA
- November 22, 2009 (8 am - 6 pm) – Behind Closed Doors - TBA

An invitation to participate in Interview Weekend will be extended to candidates who meet the minimum qualifications for the RA position. This invitation will be sent out via e-mail during the week of November 16, 2009. Please be sure that the e-mail address that you state on your application is accurate.

## What is a Resident Assistant?

The Resident Assistant (RA) is a full-time, undergraduate or graduate student who serves as an educator, counselor, administrator, role model, friend, and team member for the residents of a floor or wing in a residence hall. The RA works to create and maintain a healthy environment for the academic and personal growth of the students within their assigned living unit. In carrying out his or her duties, the RA is expected to treat other students and staff with courtesy and respect. Please attend one of the interest meetings to find out more about the RA position.

## Are you Eligible to Apply?

### Candidate Requirements

**Register for and complete FCSC 3900; Management Theories and Principles prior to the first semester of employment.**

#### Academic Standing

Candidates are required to be full-time, registered students at NCCU (maintaining at least 12 undergraduate credits or 9 graduate credits). All candidates must have completed 32 undergraduate credit hours prior to the employment start date. Any exception to this policy will be subject to the review of the Department of Residential Life. All candidates must also be in good academic standing at the time of application and for the duration of employment. Undergraduate candidates must have a minimum, cumulative GPA of 2.7. Graduate and Professional candidates must be making satisfactory progress, as defined by their academic program. Academic standing will be verified by the Department of Residential Life. Failure to meet these criteria could result in termination prior to the start of appointment or anytime during the appointment.

#### Disciplinary Standing

Candidates are required to be in good disciplinary standing with the University. Candidates currently serving a sanction of probation or higher issued by the University or the Department of Residential Life are not eligible for employment. All candidates having a prior disciplinary history during their tenure as an NCCU student should share that information during the application process. Having a disciplinary history with the University or with the department does not eliminate a candidate from consideration, but the nature of the incident(s) may have bearing. All candidates' disciplinary history will be checked with the Dean of Student's Office.

#### Residency Standing

Candidates are required to have completed two full semesters of on campus residency at any college or university by employment. Current first year students may apply, if they anticipate completing two full semesters of on campus residency by time of employment.