



## North Carolina Central University Student Service Impact Award Fact Sheet 2018

### 1. Undergraduate Qualifications for the NCCU Student Service Impact Award

The NCCU Service Impact Award will be given to graduating seniors in good academic standing (2.5 GPA and no judicial infractions) who meet the following criteria:

- a minimum of 250 service hours – exceeding the number of service hours required for all NCCU graduating seniors,
- a service impact nomination letter from a member of the North Carolina Central University faculty or Student Affairs staff member,
- a service impact nomination letter from at least one community/campus partner, registered Office of Community Engagement and Service (OCES), detailing the IMPACT of the student's service over the period of at least one semester and preferably an academic year,
- a service impact essay from the graduating senior not to exceed two pages and
- a copy of the graduating senior's **Volunteer Resume** from Get Connected.

All four requirements must be in place and submitted in the Blackboard course shell - Student Service Impact Award - by the **March 30, 2018 11:59pm deadline for submissions. Late submissions will NOT be considered.**

### 2. Student Service Impact Award Letters of Nomination

Service Impact Nomination letter from Campus/Community Partner:

- Student must have maintained service relationship with an organization for a minimum of one semester
- Campus/Community partner must clearly describe the type of service and duration of service contribution provided to the partnering organization (Ex: Tyrone provided classroom support to an instructor for 4 classes in the language arts program at Jones Elementary School for the Fall semester 2016).
- Campus/Community partner must clearly describe the IMPACT of service to the partnering organization. The data used in describing impact must clearly be supported (Ex#1: NCCU student helped manage a daycare of 30 pre-school children in a low-wealth community. NCCU student's contribution to community allowed 30 parents to maintain employment because children had reliable low-cost child care. Ex#2: NCCU student tutored 300 hours to high need 1st-3rd graders over the course of the 2015-2016 academic year. Read more than 400 books to children).

## North Carolina Central University Student Service Impact Award Guidelines

Service Impact Nomination letter from NCCU faculty or Student Affairs staff:

- Letter must describe student's service and how service has impacted student's development and character
- Letter must discuss how nominating faculty/staff sees the student's capacity to translate their NCCU service portfolio into future opportunities

If persons submitting letters prefer to keep their letters private, they may submit them directly to [communityengagement@nccu.edu](mailto:communityengagement@nccu.edu). The letters must still be received by the submission close on March 30, 2018 at 11:59pm.

### 3. Application Process

Students should submit their Service Portfolio and nomination letters electronically **beginning February 16, 2018** to the Blackboard Student Service Impact Award **course shell**. **The submission process closes by March 30th at 11:59 pm**. The student should review the instructions provided in the course shell. The portfolios will be reviewed by the committee and the finalists selected and notified within three weeks of the close of the submission process.

To enroll in the course shell:

- a. Go to Blackboard
- b. Select Courses tab (to the right of My NCCU tab)
- c. Search for the course named **Graduating Seniors Service Impact Award**, in the Course search box
- d. Select Enroll.

The guidelines and timeline are also listed on Blackboard. Submit your documents beginning Friday, February 16, 2018. The Student Service Impact Award Selection Committee will review the applicant's service portfolio in Blackboard. Those applicants selected will receive a letter of award by Monday, April 9, 2018. The NCCU Office of Community Engagement and Service and University Relations will publish the recipients by Friday, April 12, 2018. For questions regarding the Student Service Impact Award, please send email to [communityengagement@nccu.edu](mailto:communityengagement@nccu.edu).

### 4. The Award

The NCCU Student Service Impact Award consists of a maroon and grey service honor cord that will be worn at graduation. The service honor cord are distributed to selected recipients by the Registrar's Office with the Permit to March packet. The service honor cord and its significance will be listed in the official NCCU Commencement Program.

Office of the Provost  
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