Undergraduate Application

Returning NCCU Students

Other applicants must request a different application from the Office of Admissions.
Thank you for your interest in North Carolina Central University. We hope you’ll become part of our Eagle family.

The University Registrar’s staff strive to give applicants the full attention they deserve by responding as promptly as possible to any questions or requests for additional information. Applicants can assist us by reading the enclosed information thoroughly and submitting all required documents in a timely manner. Incomplete information will delay review of your application.

Our staff and students are eager to assist with your decision-making process. For questions regarding re-admission or your application status, please contact the University Registrar’s Office at (919) 530-6262.
THE APPLICATION PROCESS
North Carolina Central University is committed to equality of educational opportunity and does not discriminate against applicants, students, or employees based on race, color, national origin, religion, sex, age or handicap. Moreover, NCCU is open to people of all races and actively seeks to promote racial integration by recruiting and enrolling a culturally and racially diverse student population.

NCCU accepts qualified high school graduates who have never attended college and those who have previously attended college. The University Registrar’s Office serves as the point of entry for all re-admitted students, whether on-campus or via distance education, who wish to pursue a degree program or take courses for credit.

Applications are reviewed and admission decisions made on a rolling basis throughout the year. In addition to leadership participation and community service activities, admission decisions are based on evaluation of high school and/or college records and standardized test results.

Admission into North Carolina Central University is not contingent upon eligibility for financial aid, housing or preferred class scheduling. However, students who are admitted early have the best opportunities for scholarships, financial aid, residence hall placement, choice of classes, and more. For faster processing, students can apply online at www.nccu.edu/admissions.

APPLICATION DEADLINES
Applications received after the deadlines outlined below will be considered on a “space available” basis.

Returning Freshman and Transfer Students
- Fall Admission: July 1
- Priority Spring Admission: November 1
- Regular Spring Admission: December 1

Returning International Students
- Regular Fall Admission: May 1
- Regular Spring Admission: October 1

APPLICATION REQUIREMENTS
Applicants must submit the following documentation. Faxed copies will not be accepted.

- Official transcripts of any college course work completed since leaving NCCU must be sent by the other institution(s) to the Office of the Registrar (if applicable).
- Approved Academic Appeal Form (if applicable)

Applicants must meet minimum academic criteria for consideration. International students must contact the Undergraduate Admissions Office to request information regarding additional requirements.

North Carolina law requires that an immunization record for each newly admitted (or readmitted) North Carolina Central University student (undergraduate, graduate, professional or special student) be on file at NCCU prior to enrollment.

RETURNING NCCU STUDENT REQUIREMENTS

RE-ESTABLISHING SATISFACTORY ACADEMIC PROGRESS
Returning NCCU students who left the university with an unfavorable academic standing (academic probation, suspension, or dismissal) must meet readmission requirements. If students with an unfavorable standing when they departed NCCU attended another institution prior to this application for readmission, they must have an overall GPA of 2.0 on a 4.0 scale to transfer those credits. Returning students who have attended another institution are required to submit official transcripts from all schools attended since their departure from NCCU, to the Office of the Registrar.

WITHDRAWN OR VOLUNTARILY LEFT UNIVERSITY
Applicants for readmission who withdrew from NCCU, voluntarily left or were suspended, must obtain permission to return before resuming their studies. The request must be in the form of an application for readmission. Before a student who has voluntarily left or withdrawn from NCCU is readmitted, his or her academic record is reviewed. If the student did not attain the minimum academic performance level required, readmission may be denied. Students formerly dismissed from the university who failed to meet the scholastic standards may appeal to the Academic Appeals Committee for a review of their case. The appeal should be addressed to the committee in care of the chair. Applicants should not present themselves for re-enrollment until they have received a reply from the committee and an official readmission letter. Appeals should reach the committee at least 30 days prior to the beginning of the term in which the applicant expects to register.

Former students whose attendance has been interrupted by the university for disciplinary reasons must apply to the vice chancellor for student affairs for a review of their case and possible readmission. An applicant who has formerly been expelled from NCCU for any reason, cannot be readmitted to NCCU or admitted to any other UNC System institution.

SECOND DEGREE UNDERGRADUATE REQUIREMENTS
Students who already hold a baccalaureate degree from NCCU may apply for a second baccalaureate degree by submitting an application for admission. No application fee is required. The Office of the Registrar will confirm verification of a degree earned.

See the catalog section, “DEGREE REQUIREMENTS,” for additional information on second baccalaureate degrees.

No course in which a grade below “C” is earned is accepted as a transfer course. Accepted courses are recorded to the student’s transcript; grades and grade points are not calculated. The university does not accept transfer credit from challenge examinations or course work where grades of P/F have been given. The maximum number of transferable credits is 64 semester hours from a two-year college. There is currently no limit for transferring credits from four-year institutions.
APPLICATION FOR UNDERGRADUATE READMIT OR SECOND DEGREE FROM NCCU (ONLY)

Any applicant wishing to gain readmission to North Carolina Central University must use this form.

NO FEE REQUIRED

FINAL APPLICATION DEADLINES:
- Fall – July 1
- Spring – December 1

RETURN TO:
North Carolina Central University, Office of Undergraduate Admissions, P.O. Box 19717, Durham, NC 27707

INSTRUCTIONS:
Please type or print all information in the spaces below.

<table>
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<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>MIDDLE NAME</th>
<th>SOCIAL SECURITY NUMBER</th>
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PERMANENT ADDRESS

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HOME PHONE NUMBER

COUNTRY OF BIRTH

COUNTRY OF RESIDENCE

E-MAIL ADDRESS

Other names under which you have registered at other schools or colleges:

Citizenship:
- United States
- Green Card Holder
- Specific Country

Date of Birth:
- Month
- Day
- Year
- City
- State

Sex:
- Male
- Female

Are you a legal N.C. resident? (If yes, please complete the attached “In-State Tuition Application”)
- Yes
- No

When were you last enrolled at NCCU? (year)
- Fall
- Spring
- Summer

Are you applying for on-campus housing?
- Yes
- No

Are you applying for financial aid?
- Yes
- No

Check one of the following (Required for federal reporting by the Civil Rights Act of 1964, this information is optional and cannot be used in a discriminatory manner.)
- Black, Non-Hispanic
- White, Non-Hispanic
- Hispanic
- American Indian or Alaskan Native
- Asian or Pacific Islander
- Other (Specify)

Entering term (please indicate all that apply):
- Fall
- Spring
- Full-time
- Part-time
- Summer Only
- Summer and Fall
- Daytime
- Evening/Weekend

Have you been enrolled at another college or university since graduating or leaving NCCU?
- Yes
- No

If so, please complete the following section providing the institution name(s) and date(s) of attendance. At each institution other than NCCU, please request that the registrar send official transcript(s) directly to the address at the end of this application.

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<th>ATTENDED FROM</th>
<th>TO</th>
<th>DEGREE EARNED</th>
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Second Degree
North Carolina Central University, 1801 Fayetteville Street, Durham NC 27707

GRADUATION DATE

COLLEGE / DEGREE / MAJOR
Campus Safety Questions
Required information — you must answer all questions. Answering “yes” will not necessarily preclude you from being admitted, however your failure to provide complete, accurate and truthful information will be grounds to deny or withdraw your admission or dismiss you after enrollment. For the purpose of the following six questions, “crime” or “criminal charge” refers to any crime other than a traffic misdemeanor or an infraction. You must, however, include alcohol or drug offenses whether or not they are traffic related.

Yes No Have you been convicted of a crime?

Yes No Have you entered a plea of guilty, a plea of no contest, a plea of nolo contendere, or an Alford plea, or have you received a deferred prosecution or prayer for judgment continued to a criminal charge?

Yes No Have you otherwise accepted responsibility for the commission of a crime?

Yes No Do you have any criminal charges pending against you?

Yes No Have you ever been expelled, dismissed, suspended, or placed on probation, or otherwise subject to any disciplinary sanction by any school, college or university?

Yes No If you have ever served in the military, did you receive any type of discharge other than an honorable discharge?

If the answers to any of the questions above are “yes,” please explain the circumstances below.

________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________

You must promptly notify the Admissions Office in writing of any school, college or university disciplinary action against you, or any type of military discharge other than an honorable discharge that occurs at any time after you submit this application. Your failure to do so will be grounds to deny or withdraw your admission or to dismiss you after enrollment.

I affirm that all information supplied on this application is complete and accurate. I understand that any misrepresentation of facts could be cause for denial of admission, cancellation of admission or suspension from North Carolina Central University. Furthermore, I understand that any offer of admission is conditional upon satisfactory completion of any course in which I am currently enrolled, or in which I will be enrolled, prior to matriculation at NCCU. If admitted, I further agree to obey all rules and regulations of the university as stated in the student handbook, the university catalog and other university publications. My signature will release my records to the Registrar’s Office for permanent record-keeping and to departmental advisors.

I hereby acknowledge that the institution may verify the information set forth herein (from sources accessible under law to the institution) pursuant to reasonable inquiry where needed; but the institution may only divulge contents of this application as permitted under the Family Educational Rights and Privacy Act of 1974 if I am or have been in attendance at this institution.

I further state that if I have provided my social security number, I have done so voluntarily and with the understanding that it will be used only for student identification purposes.
IN-STATE TUITION APPLICATION

ANY APPLICANT WISHING TO CLAIM NORTH CAROLINA RESIDENCY FOR TUITION PURPOSES MUST COMPLETE THIS RESIDENCY FORM.

According to North Carolina Law (G.S. 116-143.1), “To qualify as a resident for tuition purposes, a person must have established legal residence (domicile) in North Carolina and maintained that legal residence for at least 12 months immediately prior to his or her classification as a resident for tuition purposes.” Every applicant for admission or readmission to North Carolina Central University, who claims to be eligible for the N.C. tuition rate, must supply the information requested on this form. This information is to be used only in connection with determination of your residency status for tuition purposes.

Tuition Benefits Notice: North Carolina provides certain benefits for spouses of North Carolina residents, spouses of and dependents of active duty military personnel stationed in North Carolina and family members of deceased or disabled emergency workers. If you believe you qualify for these benefits, you should contact the Registrar’s Office for a supplemental form. Please complete the form and submit it, along with a copy of your residency status application, to the NCCU Registrar’s Office.

N.C. law requires that every student admitted to the university (initially or after lapse of enrollment) be classified for the term admitted as either a “resident” or “nonresident” for tuition purposes prior to enrollment. To be classified as a resident for tuition purposes, you must furnish such evidence as the university may require for making such classification. If you claim North Carolina residency for tuition purposes, you must file this application promptly. Unless you are notified to the contrary in writing, your classification in the university is non-resident for tuition purposes for your proposed term of enrollment.

You must answer all questions on this sheet. Please print or type your responses. For any inapplicable question, please write “n/a.”

NAME

IF LEGAL RESIDENT OF N.C., WHICH COUNTY?

IF NOT, PLEASE GIVE HOME STATE OR COUNTRY.

IF LEGAL RESIDENT OF N.C., HOW MANY YEARS HAVE YOU LIVED HERE? (DO NOT COUNT TIME AS A FULL-TIME COLLEGE STUDENT)

If you or your parent(s) have military status and are stationed outside of North Carolina, please attach copies of your “Home of Record.”

FULL NAME

SOCIAL SECURITY NUMBER (VOLUNTARY)

AGE

DATE OF BIRTH

PLACE OF BIRTH

CITIZENSHIP

CURRENT ADDRESS

CITY

STATE

ZIP

E-MAIL ADDRESS

Father living?  Yes   No

Mother living?  Yes   No

If your parents are divorced, in whose custody are/were you?

Name and address of court-appointed guardian (if applicable)

☐ Yes   ☐ No

Have you or either of your parents been in active military service within the past two years?

Please indicate whether you have engaged in either of these activities outside of North Carolina:

☐ Attended post-secondary school

☐ Worked

Please note secondary (high or preparatory) schools you have attended in sequence:

SCHOOL

ADDRESS

ATTENDED FROM   TO

SCHOOL

ADDRESS

ATTENDED FROM   TO

Check one of the following:

☐ High School Diploma

☐ GED

☐ Adult High School Diploma

SAT Score

ACT Score

Are you currently enrolled in college?  ☐ Yes   ☐ No

If so, where?

Are you returning as a second degree student?  ☐ Yes   ☐ No

I affirm that all information supplied is complete and accurate. I understand that any misrepresentation of facts could be cause for denial of admission, cancellation of admission or suspension from North Carolina Central University. Furthermore, I understand that any offer of admission is conditional upon satisfactory completion of any course in which I am currently enrolled, or in which I will be enrolled, prior to matriculation at NCCU. If admitted, I further agree to obey all rules and regulations of the university as stated in the student handbook, the university catalog and other university publications. My signature will release my records to the Registrar’s Office for permanent record-keeping and to departmental advisors.

I hereby acknowledge that the institution may verify the information set forth herein (from sources accessible under law to the institution) pursuant to reasonable inquiry where needed; but the institution may only divulge contents of this application as permitted under the Family Educational Rights and Privacy Act of 1974 if I am or have been in attendance at this institution.

I further state that if I have provided my social security number, I have done so voluntarily and with the understanding that it will be used only for student identification purposes.

SIGNATURE

DATE
ACADEMIC APPEAL FORM

Date

Please complete the following information below if you:
1. Interrupted your NCCU enrollment for more than one semester due to academic reasons or
2. Had severe circumstances (prolonged illness, accident, etc.) that affected your academic performance; documentation of the extreme circumstances must be attached in order to receive proper consideration.

All forms must accompany the readmission application and be received 30 days prior to the first day of the proposed term of enrollment. Academic appeals received after the deadline will be considered for the next semester.

Academic term for which readmission is requested

________________________________________________________________________________________________________________________

Last semester enrolled

________________________________________________________________________________________________________________________

PERSONAL INFORMATION

LAST NAME          FIRST NAME          MIDDLE NAME          SOCIAL SECURITY NUMBER

STREET / BOX / APT

CITY          STATE          ZP CODE

(______) _______________________________________________            _________________________________________________________

Home Phone Number        E-mail Address

Please explain circumstances of enrollment interruption. (Attach additional pages if necessary.)

________________________________________________________________________________________________________________________

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Academic Appeal

☐ Approved

☐ Denied

NCCU Administrator

Comments

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________
Please mail your completed application and all other required documents to:

North Carolina Central University
Office of Undergraduate Admissions
617 Lawson Street         P.O. Box 19717         Durham, NC 27707
tel: (919) 530-6298         toll free: (877) 667-7533         fax: (919) 530-7625
admissions@nccu.edu          www.nccu.edu

For faster processing, apply online at www.nccu.edu/admissions. Due to an 18% enrollment cap on out-of-state, first-time freshman students, qualified non-North Carolina residents may be waitlisted to ensure compliance.

Admission to NCCU does not guarantee admission into a particular program or major. Please refer to the university’s academic catalog for individual programs or major requirements. Failure to provide complete, truthful and accurate information on applications will be grounds to deny or withdraw admission or dismiss students after enrollment.

Application Checklist

Returning NCCU Students
(No fee required)
- Completed NCCU application with residency information and signature
- Official/Non-NCCU college transcript(s) from all other institutions attended since NCCU enrollment
- Academic Appeal form (# academically dismissed)

NCCU Second Degree
(No fee required)
- Completed NCCU application with residency information and signature
- Official transcript(s) from all other institutions attended since NCCU graduation

Returning International Students
(No fee required)
Please call 1-877-667-7533 or email admissions@nccu.edu for further instructions.

At a cost of 56 cents each, 10,000 copies of this public document were printed for a total of $5,651 in Fall 2008.