North Carolina Central University
Academic Community Service Learning Program
Frequently Asked Questions (FAQ’s)

1. **Why do we have to do community service?** NCCU is reclaiming tradition in adopting the university motto of “Truth and Service” by educating students for social and civic responsibility. We are moving to Dr. James E. Shepard’s vision. Our Chancellor is supportive of the vision and Academic Community Service Learning Program (ACSLP).

2. **Who has to perform community service?** All undergraduate students who enrolled in NCCU after 1994 must complete community service. This includes all re-admits and transferred students.

3. **Who is exempted from community service?** Students who have completed a full 4-year degree and are returning for a 2nd degree are exempted from community service to include graduates and online students.

4. **How many service hours required per semester?** Full-time students with at least 12 credit hours are required to perform 15 service clock hours per semester. Part-time students are prorated: 1-5 credit hours = 4 clock hours, 6-8 credit hours = 8 clock hours, 9-11 credit hours = 11 clock hours.

5. **What will happen if I do not do my community service?** Students who fail to perform their service hours during the semester could have a “hold” placed on their account which prevents them from registering for the next semester. This also means that those students cannot obtain their transcripts.

6. **What do I do when my account has a “hold” on it and I cannot register for my classes?** You should immediately contact the Academic Community Service Learning Program (ACSLP) if you have not completed your hours, please talk with the staff to advise you appropriately.

7. **Can my community service hours carry over to the next semester?** Yes. If hours are performed during the summer, they will be documented for the fall semester.

8. **Can I do hours during the summer for the fall?** Yes, any time after freshman year, students can perform community service hours during the summer at a non-profit organization in Raleigh, Durham or Chapel Hill or a national organization that is approved by the Academic Community Service Learning Program (ACSLP) prior to starting the service.

9. **Do I have to register every semester?** Yes. Students are encouraged to register for all one-time events and with community partners.

10. **Can I change my placement during the semester?** Yes.

11. **What do I do if I cannot contact my agency?** If you cannot not get in contact with the community partner, you will need to come by the Academic Community Service Learning Program (ACSLP) office so that the staff can make contact for you and/or reassign you to a new partner.

12. **What do I do with the time sheet if I do not turn it in by the 21st of the month?** Please turn in your time sheet at least once a month so that your service hours can be verified prior to adding to your account.

13. **Can I provide peer-to-peer tutoring on campus and receive service hours?** No. All tutoring and mentoring have to be affiliated with a community partner or program that is under supervision of a director or an advisor.

14. **Is military service a service learning opportunity?** Yes. Active military/veterans with an honorable discharge will receive 60 service hours for honorary service. Please contact the NCCU Veteran Affairs office for more information.

15. **What do I need to do to qualify for the America Reads Program?** You must be approved for work-study, complete a background check with Durham Public Schools and file necessary documents. Once accepted, you must attend an orientation and mandatory monthly meetings.