Meeting called to order: 2:15pm

**Those present:** Dr. Harvey McMurray, Dr. Jarvis Hargrove, Dr. Andrea Woodson-Smith, Dr. Ernestine Lassiter, and Ms. Rosalind Coleman

**Those absent:** Professor Sandra Rogers

Motion to approve the minutes Hargrove, 2nd Ernestine Lassiter. Minutes from September 26, 2013 approved.

Request from Vice Chancellor Wendell Davis
AFSPC Committee needs four faculty representatives to serve on this committee, Oct. 9th.
Emmanuel Oritsejafor, Deborah Swain, Harvey Hinton, Jarvis Hargrove

Two names for Distance Education Advisory Council from the Faculty Senate
1. Jessica Davis-Ganao
2. Laurell Malone

One name for Community Service Committee
1. Rosa Anderson
2. Jerry Gershenhorn

NCCU Graduate Leon Pendarvis for an Honorary Degree. Need to make request through your Faculty Senator.
Earl Saunders Honorary Degree went to the Chair of the Music Dept. Ralph Barrett. Saunders should go first then Pendarvis.

Office of Legal Affairs-Attorney Hope Tyehimba
2013 Handbook has been approved by FS and General Faculty last year. It will go to Chancellor then Board of Trustees.

Ad Hoc Committees
GRE-
Adjunct Faculty-
Bylaws will be referred to the Governance Committee. Report to the FS by December 15, 2013.

Provost Search Committee
Meet on the 16th and will have Provost in place by January.
Update: APC Committee –Dr. Hargrove and Dr. Woodson-Smith provided information from the meeting.

Dr. McMurray will speak with the Chancellor and Interim Johnson to ask if the grade changes are a university policy. If yes, what is date of approval of the policy and by whom.
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Program and Curriculum Review-Dr. McMurray will meet with the Provost to review the Curriculum Program Review.

Dr. Shepard’s grave site is being discussed on the upkeep of the gravesite in Beechwood School of Business to elect someone on the Grievance Committee. They need to have this done prior to general Faculty Meeting Friday, October 11, 2013.

Dr. McMurray provided scenarios in regards to the faculty handbook and departmental guidelines. He contacted Legal Affairs to receive correct responses for each scenario.

FAQs will be placed on the website.

Appointed remaining senators to committees.

Action Items:
1. Dr. Woodson-Smith will send a reply to Ralph Barrett concerning Honorary Degrees.
2. Dr. McMurray will ask GRE ad hoc committees to meet ASAP.
3. Dr. Woodson-Smith will send an email to adjunct faculty ad hoc committee. Russell Robinson will convene this meeting by next meeting.
4. Dr. Woodson-Smith will email Governance committee to add the new charge of the bylaws.
5. Dr. Woodson-Smith will contact Dean Pigues to ask for a ballot for the school of business Grievance Committee
6. Dr. McMurray will send an email to Ex Comm in regards to the Grievance Committee Appeal process.
7. Dr. Woodson-Smith will send an email to Delores Grant that Hargrove and Lassiter are not members of the Grievance Committee.
8. Dr. Woodson-Smith will send email Larry Williams to convene the International Committee.

Next meeting Thursday, Oct. 24th at 2pm Criminal Justice Building Rm 324

Meeting adjourned: 4:40pm

Minutes submitted by Andrea Woodson-Smith, Ph.D.