

Faculty Senate Executive Committee Meeting Minutes
Thursday, October 24, 2013
Criminal Justice Rm 324, Durham, NC

Meeting called to order: 2:30pm

Those present: Dr. Harvey McMurray, Dr. Jarvis Hargrove, Dr. Andrea Woodson-Smith, Professor Sandra Rogers, and Ms. Rosalind Coleman

Those absent: Dr. Ernestine Lassiter,

Approval of Minutes: Motion to approve the minutes by Hargrove; 2nd by Dr. Woodson-Smith

Motion to change the date for Faculty Senate Meeting from January 3rd to January 10, 2013 by Dr. Hargrove; 2nd by Dr. Woodson-Smith. Approved.

APC meeting is 2nd Wednesday and having the time to get the information to the Faculty Senate and back to the APC meeting. What committees are in charge of the curriculum review items? Ask Academic Policies Committee to recommend a curriculum and program review committee for curriculum review items. The referral will then go to the Committee on Committees to do a review of the referral to determine the establishment of the Curriculum and Program Review Committee.

What constitutes policy and the difference between practice and standing procedures? Provost Johnson is reviewing all college and program RPT prior to her retirement.

Professor Rogers asked what is the practice and/or the policy for a standing committee representative who is coming up for review within that specific committee. The faculty member is supposed to be recused from the committee but not removed from the committee.

Motion to write a letter to the Provost and Office of Legal Affairs expressing our concerns about inhibiting a member of a university committee to perform their assignment and duties with exception of their own by Dr. Hargrove; 2nd Woodson-Smith. Approved.

Dr. McMurray will draft a letter to provide points of discussion centered on the following:

- Person was elected within their elected School and approved by the general faculty
- The faculty handbook Article 6 section 2G of the bylaws stipulates that if there is a conflict of interest the person must be submit in writing and the person can recues themself.
- The person of interest is regarded as trustworthy and has provided outstanding service to the university and the senate.

Motion to add the bylaws and constitution to the Governance Committee by Dr. Hargrove; 2nd by Dr. Woodson-Smith. Approved.

Handbook – Office of Legal Affairs submitted their review. Chancellor will sign off on the handbook 2013 once she receives. Motion to approve the handbook as presented to us by the Office of Legal Affairs by Dr. Hargrove; 2nd by Dr. Woodson-Smith. Approved.

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We need to clarify that post tenure track will have post tenure review. This is a policy.

Celebration of the Provost at the December meeting. A resolution will be developed.

Change of Grade Policy – Is there a university policy?

Nominations Committee needs to elect five senators. We need to make ballots. We will get nominations at the beginning of the faculty senate meeting and then elections at the end of the meeting.

Faculty Grievance Committee procedures for grievances.

Faculty GEC – UNC System is reviewing the GECs. This will be an agenda item.

Agenda developed.

I will serve on the Book Store Committee which will be held on Oct. 31 from 1130-1pm.

Dr. Hargrove and Professor Rogers will attend the Naming Committee Nov. 1 10-11am.

Action Items:

1. Dr. McMurray will draft a letter to the Interim Provost Johnson concerning being removed from a general faculty committee.
2. Dr. Woodson-Smith will email Governance committee to add the new charge of the constitution.
3. Ms. Coleman will contact Ms. Mumford to check on the budget and Provost Johnson's bio.
4. Ms. Coleman will send email to all faculty and staff that when Provost comes to the platform for all faculty to stand.
5. Send an email in reference to grievance folder to Dr. D. Grant and Yolanda Anderson copy Dr. McMurray to find out who the folder should go to.
6. Dr. Woodson-Smith will send email to Catherine Allsbrook stating I will serve on the Book Store Committee.

Next meeting Thursday, November 14, 2013 at 2pm Criminal Justice Building Rm 324

Meeting adjourned: 4:53pm

Minutes submitted by Andrea Woodson-Smith, Ph.D.