North Carolina Central University
Office of Scholarships and Student Aid

919/530-6180 • 919/530-7959 (fax)

2014-2015 DISLOCATED WORKER/DISPLACED HOMEMAKER FORM

_____ _____
Student's Last Name First Name MI Student's NCCU Banner ID

Dear Parent:
You indicated on the Free Application for Federal Student Aid (FAFSA) that you or your spouse is a dislocated worker/displaced homemaker. Information provided on this form as well as additional supporting documentation is needed to determine if the status applies. **NOTE: If a person quits work or is terminated because of job performance, generally he/she is not considered a dislocated worker even if the person is receiving unemployment benefits.*

____Check here if you and/or your spouse are not considered a dislocated worker/displaced homemaker.

- STOP – Please sign this form and either fax it to (919/530-7959) or mail to the address listed above. A correction will be submitted electronically on your behalf to the Federal Processor to update your FAFSA.

Please complete the following, attach all appropriate supporting documentation, and submit to our office.

Check the following person who was a dislocated worker/displaced homemaker at the time you filed your FAFSA.

_____Mother or Parent 1 – Name:_____

_____Father or Parent 2 - Name:_____

____Check here if the person above has been employed since being dislocated/displaced IN ANY FIELD of work.

____Check here if the person above is currently trying to find employment.

2. Please review the following and indicate which situation(s) apply for the person checked above. Please submit a letter explaining dislocated worker/displaced homemaker situation in detail. In addition, submit the acceptable documentation listed below for each circumstance. Please include the student's name and BANNER ID on every document.

____Has been permanently laid off or terminated from previous occupation

- Submit copy of separation or termination notice from previous employer

____Receiving unemployment benefits due to being laid off or losing a job and is unlikely to return to a previous occupation

- Submit current documentation of unemployment compensation benefits showing effective dates

____Self-employed but is now unemployed due to economic conditions or natural disaster

- Submit a 2013 IRS Tax Return Transcript and all 2013 IRS Tax Return Transcript schedules
- Submit proof of income loss
- Submit proof of business closing

____Displaced homemaker who previously provided unpaid services to the family (e.g., a stay-at-home mom or dad), is no longer supported by the husband or wife, is unemployed or underemployed, and having trouble finding or upgrading employment

- Submit copy of divorce or legal separation papers
- Submit copy of death certificate for spouse
- Proof of Unemployment

Each person signing this worksheet certifies that all of the information reported is accurate and complete. **The student and at least one parent must sign.**
WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

X _____
Student Date

X _____
Parent/Stepparent Date

Return completed form and all requested documents to:
Office of Scholarships and Student Aid
P. O. Box 19496 Shepard Station, Durham, NC 27707
Fax: 919/530-7959

ENTER YOUR 9-DIGIT NCCU ID