Chairperson Janet Bunch called the meeting to order at 2:01 p.m. The minutes from the December meeting were approved with no correction. A motion was made by Karen Baldwin and seconded by Randal Childs to approve the minutes. The motion passed. Before conducting roll call of the delegates and alternates Randal Childs informed all attendees of the guidelines for the By-Laws.

Jerry Mack, Head Football Coach, began his presentation by sharing some of his accomplishments which included various positions held at Arkansas University, Jackson State University, and Conway University. His blueprint for success on the football field includes the development of the entire student, not just the “player”. The football program here at NCCU is designed to make the whole campus look good on and off the field. Coach stated that he will only recruit star leaders in the community to play for NCCU. He encourages participation in student government, fraternities, and the community. Under his leadership, he hopes to build character and to promote academics while winning games. Coach Mack spoke about understanding how important we, staff, faculty, and administration, are to young people. He left us with a powerful statement: *Teamwork makes the Dream Work*.

Dianne Pledger, representative from Genesis Home, thanked the NCCU community for all the toys received from the Toy Drive held during Christmas. The Genesis Home was established in 1989 and caters to underprivileged families with children. The mission is to end homelessness for families with children by providing housing and supportive services to foster independence. Currently, the home can serve 15 families. This program has helped over 350 families. Ms. Pledger discussed three types of programs offered to individuals seeking assistance: *Family Matters, Turning Point, and Circles of Support*. Genesis Home partners with local congregations, civic groups and businesses to work with families on employment, education, parenting, and financial skills needed to succeed. Help comes from all types of ways. Lastly, Ms. Pledger informed attendees of opportunities for community service, unpaid student internships, or volunteer work.
Sergeant Robert McLaughlin, Emergency Management and Procedures, reported recent incidents on and surrounding NCCU campus. Sergeant McLaughlin stated that NCCU had three gun incidents in 2013 and one recent gun incident on Linwood (surrounding area) in 2014. He urged all employees to log onto MyEol to update emergency contact information in Banner INB because it is linked to the emergency-alert system. If an employee does not want information going to their home, simply, take your home number out. Sergeant McLaughlin also discussed campus lockdown. Once an alert has been issued, all employees are instructed to lock yourself in a room, hide, and not let anyone in the building. An active shooter is looking for anyone to shoot. NCCU Campus Police has uploaded a video titled “Shots Fired” to their website that details various emergency procedures. Sergeant McLaughlin and Chancellor Saunders-White assured everyone that safety is the number one priority here at NCCU.

Chancellor Saunders-White extended her appreciation to everyone for support of the MLK Day activities. This was a time for the NCCU family to do what we do best “SERVE” and we did. She encouraged all to give something back because what you receive in return will be much greater.

Announcements were presented by Patsy Sessoms, Assistant Secretary, as follows:

Register for Facility and Calendar Event Scheduling (FACES) Training
New Executive Leadership Appointments:
- Dr. Johnson Akinleye - Provost and Vice Chancellor for Academic Affairs
- Dr. Harriet Frink Davis - Vice Chancellor for Institutional Advancement
- Ms. Leah Kraus - Chief Information Officer
- Chancellor’s Installation - April 4, 2014
- Jason Cottrell, New Student Services - Elected as an Assembly Coordinator for State Divisions of the American College Personnel Association for 2014-15

Chancellor Saunders-White, Vice Chancellor Davis, and Mr. Phillip Powell urged all employees to pay close attention to media sources due to threat of inclement weather. Chancellor Saunders-White stated that any change or delays in campus activities would also be available at (919) 530-7220.

There being no further business, the meeting adjourned at 3:00 p.m.

Respectfully submitted,
Demetria Robinson
Secretary
NCCU Staff Senate