APPROVED SPRING 2013 REFUND SCHEDULE

Checks will be mailed to the address on record for students who do not use the direct deposit option.

UNDERGRADUATE STUDENTS with loans must be enrolled in at least **six** credit hours to receive a refund from their loan proceeds. **GRADUATE AND LAW STUDENTS** with loans must be enrolled in at least four and one half credit hours to receive a refund.

Credit Account Balance On These Dates	Refund Process Begins at 8:00 A.M. On These Dates	Distribution Date Refunds Deposited or Mailed On These Dates	Distribution Place
01/18/13	**01/22/13**	**01/25/13**	**Bank of Choice/Mailed to Local Address on Record**
01/23/13	**01/24/13**	**02/01/13**	**Bank of Choice/Mailed to Local Address on Record**
01/31/13	**02/01/13**	**02/05/13**	**Bank of Choice/Mailed to Local Address on Record**
02/01/13	**02/04/13**	**02/08/13**	**Bank of Choice/Mailed to Local Address on Record**
02/08/13	**02/11/13**	**02/15/13**	**Bank of Choice/Mailed to Local Address on Record**
02/15/13	**02/18/13**	**02/22/13**	**Bank of Choice/Mailed to Local Address on Record**
02/20/13	**02/21/13**	**03/01/13**	**Bank of Choice/Mailed to Local Address on Record**
02/28/13	**03/01/13**	**03/05/13**	**Bank of Choice/Mailed to Local Address on Record**
03/01/13	**03/04/13**	**03/08/13**	**Bank of Choice/Mailed to Local Address on Record**
03/08/13	**03/11/13**	**03/15/13**	**Bank of Choice/Mailed to Local Address on Record**
03/15/13	**03/18/13**	**03/22/13**	**Bank of Choice/Mailed to Local Address on Record**
03/20/13	**03/21/13**	**03/28/13**	**Bank of Choice/Mailed to Local Address on Record**
03/28/13	**04/01/13**	**04/03/13**	**Bank of Choice/Mailed to Local Address on Record**
04/05/13	**04/08/13**	**04/12/13**	**Bank of Choice/Mailed to Local Address on Record**
04/12/13	**04/15/13**	**04/19/13**	**Bank of Choice/Mailed to Local Address on Record**
04/19/13	**04/22/13**	**04/26/13**	**Bank of Choice/Mailed to Local Address on Record**
04/24/13	**04/25/13**	**05/03/13**	**Bank of Choice/Mailed to Local Address on Record**
05/03/13	**05/06/13**	**05/10/13**	**Bank of Choice/Mailed to Local Address on Record**
05/10/13	**05/13/13**	**05/17/13**	**Bank of Choice/Mailed to Local Address on Record**

APPROVED SPRING 2013 REFUND SCHEDULE (CONTINUED)

Notes: **Students, adding a class after spending their refund check**, **will be charged additional tuition and fees for the added class(es). Students, who drop a class after spending their refund check, are subject to owe money back to the university if their financial aid is reduced due to a lesser course load.**

UNDERGRADUATE STUDENTS with loans must be enrolled in at least **six** credit hours to receive a refund from their loan proceeds.

GRADUATE AND LAW STUDENTS with loans must be enrolled in at least four and one half credit hours to receive a refund.

Students, who overpaid their accounts using personal checks will be refunded within two weeks after the overpayment occurred. Students whose checks are returned because of insufficient funds will be charged a $25.00 NSF Fee. In addition, NCCU will not accept personal checks of any form/type for the duration of the student's enrollment at NCCU.

Room and Board Charges – Students should verify that charges for room and board appear on his/her student account before spending his/her refund check. It is the student's responsibility to pay for his/her room and board charges if he/she spends his/her refund check before these charges have been applied to his/her student account.

Deadline for Submitting Insurance Waivers

The **deadline** for submitting the insurance waiver for students is **January 2, 2013 at 4:00 p.m.** if you plan to use the insurance waiver credit as part of your Spring 2013 payment. **However, if you don't plan to use the insurance waiver credit as part of your Spring 2013 payment, the deadline for submitting the insurance waiver is January 31, 2013.**

Deadline for Submitting Tuition Waivers

The **deadline** for submitting approved faculty and staff tuition waivers for the Spring 2013 term is **January 18, 2013 by 4:00 p.m.**

Please Note: Students Enrolled in the Executive Masters Program Of Public Administration are not eligible to receive Tuition Waivers.