



NORTH CAROLINA CENTRAL UNIVERSITY
Faculty Senate Meeting
Friday, September 7, 2012 – Criminal Justice Auditorium

MINUTES

Those Present: Associate Provost: Bernice Johnson; Assistant Vice Chancellor; Janice Harper; Associate Vice Chancellor: Frances Graham; University Registrar; Jerome Goodwin; Associate Deans University College: David Hood and Jennifer Schum; Associate Dean College of Liberal Arts: Veronica Nwosu

Senators and Alternates: Senators and Alternates: **College of Behavioral & Social Sciences:** Criminal Justice: Lorna Grant, Tonya Hall; Public Health Education: Toya Daye-Green, Bridget Perry; Phys Ed & Recreation: Hsin-Yi Liu, Jesse Mann; Political Science: John Kuzenski; Public Administration: Patricia Wigfall, Dohyeong Kim; Psychology: Sherry Eaton; Sociology: Sandra Rogers (Senate Chair), Robert Wortham; Social Work: Larry Williams; **College of Liberal Arts:** Art: John Hughley, Delores Grant, Mildred Pointer; Chemistry: Fei Yan; Envir, Earth/Geospatial Sciences: John Bang; History: Terry Mosley, Jarvis Hargrove; Lang & Lit: John Prince, Marco Polo Hernandez-Cuevas, Kimberly Hernandez; Mass Communications: Brett Chambers, William Robinson; Math & Physics: Donghyun Kim, Gaolin Milledge, Alade Tokuta, Igor Bondarev; Music: Tim Holley; Pharmaceutical Science: Alfred Williams; Theatre: Arthur Reese; **School of Business:** Kofi Amoateng, Judy Land; **School of Education:** Nancy Reese-Durham, Doris Tyler, Masila Mutisya; **School of Law:** Kevin Foy, Kia Vernon; **School of Library & Information Sciences:** Deborah Swain, Gabriel Peterson; **Dept of Nursing:** Ernestine Lassiter; **J.E. Shepard Library:** Vanessa Lennon, Hafsa Murad

Ex-Officio Members: Associate Provost/Associate Vice-Chancellor: Bernice Johnson; Assistant Vice-Chancellor: Janice Harper; Associate Vice-Chancellor: Frances Graham; University Registrar: Jerome Goodwin; Associate Deans, University College: David Hood, Jennifer Schum; Associate Dean, College of Liberal Arts: Veronica Nwosu

Guests: Sheree Williamson, Michele Ware, Charmaine McKissick-Melton, Tita Hunter-Herod, David Green, Blenda Crayton, Dogoni Cisse, Vinston Goldman, George Wilson, Gertrude Jackson, Achameleh Debela, Kwesi Aggrey, Minnie Sangster, Rosa Anderson, Sung Kwon, Harvey McMurray, Claudia Becker

- I. Call to order:** Prof. Sandra Rogers, Faculty Senate Chair, called the meeting to order at 2:05 p.m. She welcomed all to the meeting. She asked senators to sit down front in order to help in determining when we reach quorum. She made the following introductory remarks:
- Senators and alternates should make copies of handouts before coming to the meeting.
 - The Executive Committee will be meeting usually on the fourth Tuesday of each month in the Senate office and requests that any Senate items should be submitted at least one week ahead of the meeting.
 - Senators should inform their respective department chairs of the Friday 2pm meeting time in order to avoid conflicts with classes scheduled at that time.

- The minutes will be on the website with the Faculty Handbook that is already there.

II. Announcements and Distributed Notes: via email

III. Approval of Minutes April 13, 2012: Minutes prepared by Dr. Nancy Reese-Durham, Senate Secretary, were distributed electronically before the meeting. When a quorum of 32 was reached, it was moved by Dr. Jesse Mann and seconded by Dr. Phillip Mutisya to accept minutes with appropriate changes. Minutes were approved (all ayes; no nays or abstentions).

IV. Installation of Faculty Senate Officers, Senators and Alternates – Professor David Green, Law School, administered the oath of office to the officers, senators and alternates of the Senate. Officers for 2012-2013 are as follows:

- **Chair** – Professor Sandra Rogers, CBSS, Sociology
- **Vice- Chair** – Dr. Deborah Swain, SLIS, Library and Information Sciences
- **Secretary** – Dr. Nancy Reese-Durham, SOE, Curriculum and Instruction
- **Parliamentarian** – Dr. John Prince, CAS, English and Mass Communication

V. Administrative Update:

Dr. Bernice Johnson, Associate Provost and Associate Vice Chancellor for Academic Affairs, addressed the Senate and provided the Academic Affairs updates.

- She stated that at the present time we have a healthy enrollment with 8600 (98.3%) of 8761 projected. We have the largest freshmen class in the history of the university. She furthered stated that the work that has been accomplished with regularly continuing students is appreciated and to keep our students who are enrolled now, we must teach effectively, advise them appropriately, and retain and graduate them.
- Dr. Johnson stated that the salary increase will be the first in four years and has come from the Deans and is now in the Budget Office. It should appear in the September or October checks and will be retroactive to July 1st.
- The Educational and Technology fee allocations are now available.
- Each chair, dean and director position have been filled
- The first doctoral program in more than 50 years – Integrated Biosciences- has been approved and has 6 students
- Each Teach-Out Plan has been approved
- Two sets of Academic Program Priorities were sent to General Administration. The first group of priorities included Informatics and Technology, Educational Leadership, and Liberal Studies. The second group of priorities included Environmental and Geographic Sciences, Interdisciplinary Studies, and Info Sciences
- Implementation of two merged departments – 1) Math and Physics and 2) English and Modern Foreign Languages
- Professional Development Day will open the academic year from now forward.
- Successful academic administrators’ retreat was held.
- Board of Trustees Agenda Items (September 24-25)
 - Curriculum Items- (Post Baccalaureate Certificate Program – Health Professions and Burrough’s Wellcome Fast Track Comprehensive Science and Mathematics Licensure Program)

- Social Business Plans – A competition will take place on September 27, 2012 at A&T State University in Greensboro, NC. It is based on the Social Business concept of Mohammad Yunus. The two plans are the Beelights Project (unemployment in Durham) and Trades Inc. (teaching of nutrition).

Following Dr. Johnson's presentation the senators engaged in a question and answer discussion period.

The topics discussed were as follows:

- What is the status of the students who were dropped on Aug. 24th? (650 students were dropped and all but 160 were reinstated)
- What is the status of the mentoring program? (The mentoring program is in progress)
- Do we have a Provost? (Yes, she is on medical leave.)
- What will happen to faculty after Teach-out?
 - French - There are two tenured faculty members in French Department. One will stay in French and one will be in Liberal Arts. No tenured faculty members will be dismissed.
 - Sociology – There are three faculty members in the Sociology Department. One faculty will go to the Public Administration program. One will work with the sociology courses in general education. One will be assigned to advising.
- Discussion about the June 15th Board of Governors (BOG) meeting approving the restructuring of colleges, but there was no mention of the merger in the minutes from that meeting. Dr. Johnson explained that it was approved and voted on by the BOG but was omitted from the minutes. It will be brought back to the next meeting.
- Discussion about the status of a program in information science that had been approved by the Academic Planning Council (APC) five years ago. Dr. Aggrey stated that the program was presented while he was Provost. (Dr. Johnson said she would check on it.)

Professor Rogers stated that she would appoint Dr. Alade Tokuta as the fifth member of the APC. She also reminded the group about submitting announcements about the things that we are doing (bragging rights). At the end of the year she hopes to have a celebration and recognize the faculty. She wants to have some type of social exchange.

There was a discussion about the composition of the Chancellor's Search Committee. Prof. Rogers stated that the three faculty members were Mary Wright from the Law School (former Dean and currently teaching contract courses in the Law School); Nancy Reese-Durham from the School of Education, and herself (Prof. Rogers) from Sociology. Nancy Reese-Durham and Mary Wright are both tenured. Prof. Rogers stated that the Board of Trustees determined the composition of the committee. There were originally two positions for faculty and we were able to get three faculty positions. Dr. Carlton Wilson, Dean of the College of Arts and Sciences, was viewed as an administrator and with him being on the committee as an administrator, we were able to add another faculty member. The board wanted four community leaders. She announced that on Wednesday, Sept. 26th at 4pm in the Student Union there would be a forum held and designed for faculty to give their input about what qualities they wanted to see in the next chancellor. Professor Rogers asked the senators to send emails about what they wanted in a chancellor. Some senators stated that they wanted the Search Committee to know that they did not approve of only three faculty members being on the committee. They noted that we only have three faculty members out of nineteen on the committee.

Dr. Debela stated that we need a process where we are counted in – not talked to after the fact. We should respect each other and have others respect us. Prof. Rogers stated that in the May Workshop we developed a list of topics that have been delegated to the already established Faculty Senate committees.

Dr. Tokuta stated that if the BOG finds out that shared governance did not happen, something is going to happen. He stated that shared governance did not happen and he was biased, as he lost his program. If it was wrong, we should write it down. The curriculum is the property of the faculty. It begins with the faculty.

Dr. Aggrey asked about the channel to get anything to the Board of Trustees (BOT). Prof. Rogers stated that the committees would work on the issue. Dr. Tokuta stated that he wanted to start a website to start posting people's comments. Prof. Rogers stated the Faculty Senate already has a website and faculty can send emails to it with any questions or comments they have.

Dr. Charmaine McKissick-Melton asked if anyone was interested in the American Association of University Professors (AAUP) to contact her. More information can be found in the Faculty Senate announcements.

Prof. Brett Chambers stated that one of the problems we have is that we don't have people show up. There were only a few people (seven) who showed up for the AAUP group when they wanted to start a group before. We have to remember that decision rights belong to the Board of Trustees. We as faculty have input rights.

VI. Information Update:

A. **Ms. Sheree Williamson, President, Graduate Student Association** presented concerns of graduate students.

- a. Access to graduate scholarships
- b. Students want interdisciplinary collaboration through monthly meetings
- c. Funding is available for conferences (travel) – 1) First priority is for presenters and the second priority is for non-presenters. Notification of approval takes from 6-8 weeks.
- d. The office is located in the Taylor Education Building- Suite 110 (919) 530.6126. The mail address is jpone@eagles.nccu.edu .

B. **Mr. Reggie McCrimmon – SGA President**, Mr. Carmelo Montalvo, SGA Vice President, Ms. Cassandra Stokes, SGA Director of Academic Affairs, and Mr. Christopher Lopez, Senate Pro Tempore.

- a. **Mr. Lopez** stated that when a student asks how SGA advocates for them they respond by saying "We Phil you". **PHIL** stands for:
 - **P – Providing student objective**
 - **H – Have an internal structure**
 - **I – Increase awareness on students, and**
 - **L – Listening**
- b. Ms. Stokes spoke about the PREP program with PREP standing for **P**reparation, **R**esources, **E**ngagement, and **P**rofessor accessibility. She commented about the Dessert with the Deans scheduled for Sept. 20th. She said they were interested in bridging the gap between faculty, staff,

and administrators. She said that a basketball game between faculty and staff is also being planned. Two main issues are accessibility to the Dean and the Intellectual climate.

- c. SGA President McCrimmon stated that students appreciate when faculty morale does not get into the classroom.

Dr. Mutisya commented to the SGA members about the intellectual climate issue. He commented how Academic Affairs and students need to work together. Dr. Becker, Director of NCCU Global Committee, wants to work with them.

Dr. Jesse Mann stated that the university provides a “Writing and Speaking” class for students and as faculty we encourage students to attend. Our mentoring program will be happening soon and he encouraged the students to take advantage of resources available to them.

Dr. Debela stated that it is important at all times for students to be here at our meetings. He said he was glad to see them. SGA President McCrimmon stated that anyone could contact him at the student government through email at sgapresident@nccu.edu, twitter and through Facebook.

VII. Registrar’s Report – Dr. Jerome Goodwin stated that on the first day of class, 90% of the students were registered. He said he wants to make sure students get registered early. At this time we have 98% of the students registered. We have an increase of in the number of 1st time freshmen over last year. We have 1,428 this year compared to 1,200 last fall. Our transfer enrollment is at 421, just shy of our goal of 500.

Our early registration for Spring 2013 is scheduled for Oct. 17th. Graduation applications are due by Oct. 5th. He stated that we should mention to the students in our advisement sessions that 1) surcharge – when students reach the 140 credit hour limit there will be a 50% surcharge; 2) Excessive hours are any hours over 168; 3) the new academic progressive policy requires a 2.0 overall GPA. He discussed the Center for Veterans and the Transfer Credit Evaluation System that will enable advisors to evaluate credits better. It is not in place at this time.

One faculty asked if there were better ways for dropped students to get re-enrolled without having to go to so many places to secure signatures. There are times when the academic process takes a long time and students may be dropped. When students are dropped and re-enter the class it affects teaching. Dr. Goodwin stated that they only drop students one time this semester as compared to the process of three times in the past. In response to the question about the catalog, he stated that the document is now on the website and they are receiving bid on getting hard copies. Lastly, a senator asked if there was a way to block freshmen who take an English, Math, or beginning course and fails the course from taking the second level course. In some instances, the student is registered for the second course (i.e., English II), has failed the first course, and then must drop the English II course.

[It was 4:00pm. It was moved by Deborah Swain, seconded by John Prince and approved that 30 more minutes be added to the meeting.]

Professor Rogers stated that faculty should be more student-friendly and allow students to get back into class after being dropped. Dr. Jesse Mann stated that faculty members only have a certain amount of resources.

There was a discussion about the time that it takes for credits from transfer courses to show up on the student's transcripts. This time lapse interferes with knowing which departmental course substitutions will count for the student. Is there a policy timeline concerning when transfer students are admitted and when transfer credit information is available for faculty members?

VIII. NCCU Global Education Plan – Dr. Janice Harper presented the Global Education Plan which was mandated by Goal #5 of the Strategic plan and addresses global education. Faculty and students developed the plan and the group received input from groups, community and many committees, in the development of the plan. The Global Education Plan received the comments of it being “too aggressive” and that it “relies too much on the General Education Curriculum”. She stated that we need to start early in the student's curriculum and not wait until the junior year. The more time a student has in the program, the more opportunities the student will have global experiences. The plan is designed to provide 1) an academic curriculum, 2) study abroad opportunities, 3) international partnerships, 4) extracurricular activities, and 5) international training. Dr. Marco Polo Hernandez-Cuevas stated that most plans assume that faculty members are trained. There is a need for the program to allow all to participate at the university level. Dr. Harper stated that the plan includes global international training and there have been sessions held in the past although with low attendance. Associate Provost Johnson will make it a part of Professional Development.

Dr. Harper discussed the status of Memorandum of Understandings (MOUs) at North Carolina Central University. She stated that a committee assessed the status of MOUs and discovered that several partnerships on the books did not report any activity for several years. There is a moratorium on formally establishing MOUs at the present time. However, this should not deter anyone from continuing their work. In the future it is imperative that the faculty member's chair and Dean first approve MOUs. You should meet with Ms. Olivia Jones so that when the moratorium is lifted we can get the MOU established. She stated that a plan must be established and include 1) an annual assessment, 2) documentation that administrators have been notified, and 3) partnerships are with established agencies or institutions. Dr. Harper stated that Ms. Jones would send her a message with a recommendation concerning the MOU. In response to Dr. Mutisya's comment about how \$5 million dollars is being held up now due to the moratorium, she stated that sustainability plans and goals for the next 2 years for each MOU is needed. He stated that he is concerned about the process. Dr. Harper stated that all research and academic area MOUs (including BRI and BRITE) would need to come through Dr. Hazell Reed for his approval.

Dr. Debela stated that in reference to the MOUs, he was concerned about communication and that since curriculum belongs to the faculty, then faculty should be involved in shaping the curriculum. Dr. Harper stated that a memo was sent out twice from Public Relations about an assessment of the MOUs. In response to Dr. Hernandez-Cuevas' question about specific MOUs Dr. Harper stated that she didn't mind sharing specifics about the MOUs. He further asked if a committee could be set up since the Office of International Affairs was not part of the process. She stated that Dr. Oristejafor at the time was Director of International Affairs and was part of the process. She further asked for anyone to send her feedback on the MOU process. Prof. Rogers reminded the senators that there is nothing in the Faculty Handbook about an International Education Committee at this time.

A clarification question was asked: “Can we access MOUs to see what was supposed to go on? Dr. Harper stated that they would be sent back to the unit to see if they want to continue with the agreement, terminate the agreement or what. All MOUs will be sent out.

[It was 4:30pm. It was moved by George Wilson, seconded by Deborah Swain and approved that 10 more minutes be added to the meeting.]

IX. Senate Standing Committees/Updates – Prof. Rogers commented that the technology was not working in the room. She shared the following comments:

- All senators are in place at the beginning of the year.
- All senators are on a committee in the Senate
- We held four meetings during the summer
- The Executive Board met with committees to work on topics from the May 2012 workshop.
- Ten faculty members worked with the Executive Board to plan the Faculty Institute program.
- One hundred sixty (160) faculty members attended the August 2012 Professional Workshop.
- All general faculty standing committees (Grievance, Portfolio Review and Tenure, Reappointment, Promotion, and Tenure Appeal) have met. Prof. Rogers asked that all questions or comments about the committees be sent to her via email.
- The Nomination committee election will be brought to the floor in October. She asked that all senators come on time to the October meeting so that we can establish a quorum and elect members to this committee.
- The Handbook committee will need to look at some revisions that are needed.
- Remember to send MOUs comments to Dr. Harper.
- **Dates to remember:**
 - Sept. 21st – UNC Faculty Assembly
 - Sept. 21st –Fall Convocation
 - Sept. 26th–Faculty Forum (Chancellor’s Search Committee) 4pm Student Union

Dr. Charmaine McKissick-Melton requested that we have an NCCU organizational chart since her Mass Communication department will need it for accreditation. This has already been requested from the administration.

X. Shared Governance: Status (slide presentation: action items) Prof. Rogers stated that since the technology was not working in the auditorium that she would send the PowerPoint presentation that indicates the Faculty Senate Workshop Issues and committees assigned to each issue.

XI. New Business (October 5 preview). The Nomination committee will be brought to the floor in October to elect members. Please be on time for the meeting so that a quorum can be established.

XII. Adjournment: It was moved and seconded to adjourn. Approved, the meeting was adjourned at 4:40 pm.

Respectfully submitted,

Nancy Reese-Durham

Nancy Reese-Durham, Ph.D.
Secretary, Faculty Senate and Member of Executive Committee
Associate Professor, School of Education