



CAREER SERVICES

4 Year Plan

Freshman

- Buy a professional dark interview suit
- Talk to faculty, alumni, advisors, and career counselors about possible majors and careers
- Take career interest, skill and values inventory Type Focus found on Eagle Career Network
- Stay abreast with the Career Services Calendar or Events
- Consider volunteer positions and community service opportunities
- Join university organizations that will offer you future leadership roles
- Register on Eagle Career Network & Create Resume

Sophomore

- Update Eagle Career Network
- Schedule and appointment at Career Services to discuss internship and study abroad options
- Narrow your career interest areas
- Consider Internship Opportunities
- Take part in interviewing, cover-letter writing, and other job search workshops
- Take leadership positions in clubs and organizations
- Consider graduate school or professional school
- Begin to cultivate relationships for recommendations
- Complete informational interviews and research potential employers
- Attend Career Fairs, workshops, etc

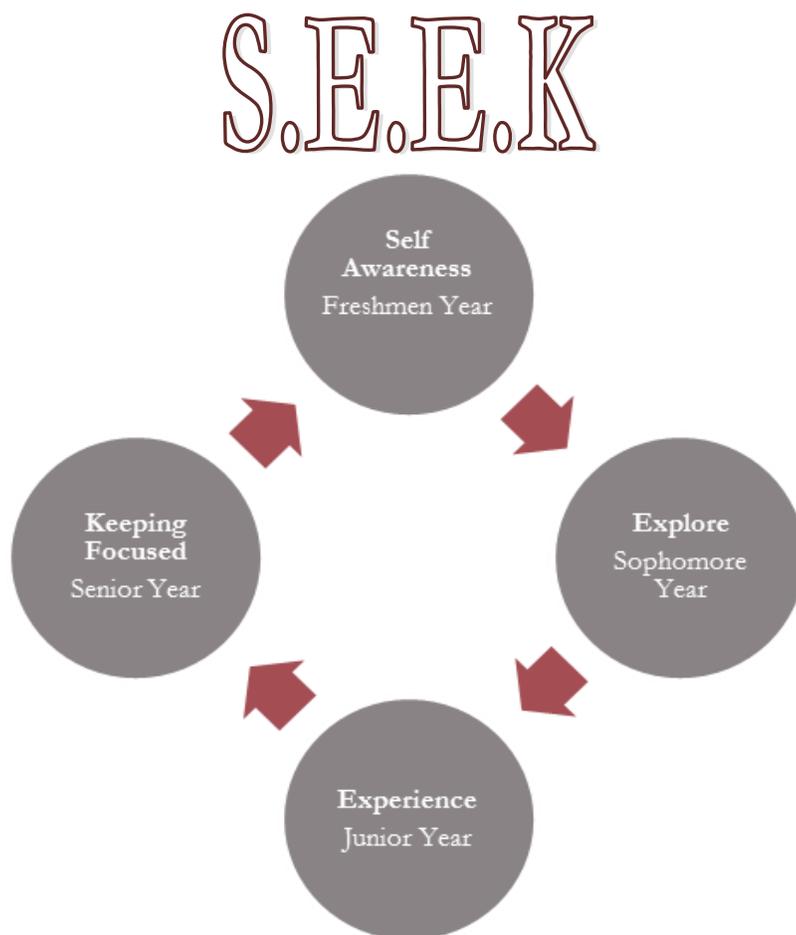
Junior

- Update Eagle Career Network Account
- Focus on your career interests and engage in internships and study abroad experiences
- Attend career services events (Career Fairs, workshops)
- Take Leadership positions in clubs and organizations
- Join professional organizations and attend conferences
- Consider graduate or professional school (Prepare for entrance exams)

Senior

- Update Eagle Career Network account
- Visit Career Services to have a counselor review resume before submitting to employers
- Attend local association meeting to meet potential employers
- Attend Career Fairs and Networking Events
- Develop employer prospect list
- Report job offers to Career Services

TIP: The four step career development model is continuous and can be repeated several times as one explores interests and careers.



Self Awareness: The career development process begins with an assessment of one's interests, values, skills, and abilities. Freshman year is an ideal time to get started with this process. Freshman students should meet with a career counselor to learn more about resources, explore student employment, and get involved in campus activities.

Explore: Sophomore year is a good time to explore interests and get prepared for workplace opportunities in the future. Students are encouraged to attend career exploration fairs, get PDN certified, and complete an internship.

Experience: Junior year is a critical time for students to acquire the experience necessary to have a competitive edge in today's job market. Students should complete an internship, explore opportunities abroad, and pursue leadership positions on campus.

Keeping Focused: For the Senior that progressed through the career development process throughout his/her academic tenure, the final step involves a plan for continuous growth. Students should attend career services events, secure recommendations, and join professional associations related to their career of interest.