North Carolina Central University
Office of Scholarships and Student Aid

P. O. Box 19496, Durham, North Carolina 27707 • 919/530-6180 • 919/530-7959 (fax)

2012-2013 DEPENDENT VERIFICATION WORKSHEET

Your application was selected for review in a process called *verification*. In this process we compare and confirm the information that you and/or your parent(s) provided on the FAFSA to ensure its accuracy. The law says we have a right to ask you for this information before awarding Federal Aid. If there are differences between your FAFSA information and your financial documents, you or the school may need to make corrections electronically**. We cannot continue processing your financial aid application until all requested information is received and completed.** Please fax these requested documents to **919/530-7959** or mail to address on the second page of this form.

Section A: Information about You

Print the information requested below:

_____ Student's Full Name

_____ Student's Banner ID/ Social Sec. #

_____ Student's Phone #

_____ Student's Email address

Permanent Address (include city, state and zip):_____

_____

Were you in foster care at age 13 or older? _____Yes _____No

Section B: Information about You & Your Family

Print the information requested below: **Do not leave this section blank**.

1. Parent(s)/Stepparents(s) **current** marital status:

_____Married/Remarried _____Single _____Divorced/Separated _____Widowed

Month and year your parent/stepparent were married separated, divorced or widowed _____/_____

2. List the people whom your parent(s)/stepparents will support between July 1, 2012 and June 30, 2013. Write in the name of the college for anyone you listed here *(excluding your parents)* that will be attending college at least half-time between July 1, 2012 and June 30, 2013.

This includes:

a. Yourself and Your parent(s)/stepparent (even if you do not live with your parents).

1. If this parent is remarried as of today, answer the questions below about the parent and the person whom your parent married (stepparent). **Grandparents and legal guardians are not considered parents.**
2. If your parents are divorced or separated, answer the questions about the parent you lived with more during the past 12 months. (If you did not live with one parent more than the other, give answers about the parent who provided more financial support during the past 12 months or during the most recent year that you actually received support from a parent.)

b. Parent's other children, even if they don't live with your parent(s), if a**)** your parents will provide more than half of their support from July 1, 2012 through June 30, 2013, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and

c. Other people if: They now live with your parent(s)/stepparent and your parents provide more than half of their support and will continue to provide more than half their support from July 1, 2012 through June 30, 2013

Please list all family members as indicated below (Yourself, parents, siblings, other dependents, etc.)

Full Name	Date of Birth	Age	Relationship to Student	College attending in 2012-13
1.			**Self**	**NCCU**
2.				
3				
4.				
5.				
6.				
7.				
8.				

Section C: Student's Filing Status –

Order IRS Transcript by phone: 1-800-908-9946 or online at www.irs.gov

Check all that apply

☐ Has filed a 2011 Federal tax return and used the IRS Data Retrieval Tool to transfer my information to my FAFSA,
☐ Has filed a 2011 Federal tax return and an IRS Tax Transcript is attached or will be provided
☐ Has not yet filed a 2011Federal tax return. Must provide a copy of the IRS Tax Transcript after filing or use IRS Data Retrieval
☐ Was not employed and had no income from work for 2011
☐ Was employed in 2011 and **will not** and **am not** required to file a Federal tax return*

*Complete chart below and attach copies of **ALL** W2's or statements of earnings received. If there are no earnings, please put zeroes.

Name of Employer	2011 Amount Earned	IRS W-2 Attached?

Section D: Parent's Filing Status

Order IRS Transcript by phone: 1-800-908-9946 or online at www.irs.gov

Check all that apply.

☐ **Has filed** a 2011 Federal tax return and used the IRS Data Retrieval Tool to transfer my information to my FAFSA. ***If filing status is married filing separately, must submit IRS Transcript for both parents, CANNOT use IRS Data Retrieval Tool***. _____ Mom/StepMom \ _____Dad/StepDad
☐ Has filed a 2011 Federal tax return and an IRS Tax Transcript is attached or will be provided. _____ Mom/StepMom _____Dad/StepDad
☐ Was not employed and had no income from work for 2011 _____ Mom/StepMom _____Dad/StepDad
☐ Was employed in 2011 but **will not** & **am not** required to file a Federal tax return with the IRS.* _____Mom/StepMom _____Dad/StepDad

*Complete chart below and attach copies of **ALL** W2's or statements of earnings received. If there are no earnings, please put zeroes.

Name of Employer	2011 Amount Earned	IRS W-2 Attached?

Section E: ADDITIONAL PARENTAL VERIFICATION

1. Complete this section if someone in the student's parent's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2010 or 2011 calendar years.

☐ One of the persons listed in Section B of this worksheet received SNAP benefits in 2010 or 2011. If requested, I will provide documentation of the receipt of SNAP benefits during 2010 and/or 2011

2. Complete this section if one of the student's parents paid child support in 2011.

☐ One (or both) of the student's parents listed in Section B of this worksheet paid child support in 2011. The parent has indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2011 for each child. If asked by the school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes the student's name and Social Security Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2011
Marty Jones	*Chris Smith (example)*	*Terry Jones*	*$6,000.00*

Section F: Certification Statement and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. **The student and at least one parent must sign.** **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

X _____
Student Date

X _____
Parent/Stepparent Date

Return completed form and all requested documents to:
Office of Scholarships and Student Aid
P. O. Box 19496 Shepard Station, Durham, NC 27707
919/530-6180 ~ Fax: 919/530-7959

PLEASE SIGN DOCUMENT