



NORTH CAROLINA CENTRAL UNIVERSITY University College Developmental and Supplemental Learning

2015 Peer Mentor Application Packet

Completed applications should be submitted to:

University College 102 Alexander-Dunn Building Durham NC 27707 (919) 530.6932



Aspiring Eagles Academy Peer Mentors

The **ASPIRING EAGLES ACADEMY** is a five-week residential summer program that introduces incoming freshmen to North Carolina Central University. It is an academically based enrichment program designed to prepare students to think critically, communicate effectively, and solve problems. Participants who successfully complete the program will receive a minimum of eight credits toward their degree. The program's vision and objectives are to promote the success of underprepared students who have been accepted to attend North Carolina Central University.

PEER MENTORS are selected to support, nurture, and guide Aspiring Eagle Academy participants throughout the tenure of the five-week summer bridge program as well as during the students' matriculation throughout their undergrad careers. They provide structured one-on-one attention, encouragement, advice, and facilitate conversations between students, faculty, staff, and administrators. Their duties are diverse so it is expected that the Peer Mentors exhibit the following characteristics: responsibility, accountability, discipline, creativity, liveliness, and initiative. Below includes, but is not limited to, a list of responsibilities and duties of a Peer Mentor.

COMMUNICATION

The Peer Mentor will be responsible for communicating the program's vision and objectives to participants:

- Create an atmosphere of trust and keep open lines of communication with the Program Coordinator, Residential Life Coordinator, and Program Director to ensure that a quality service is provided to all Aspiring Eagles' participants.
- Recognize declining participant morale and provide team-building activities or other methods of motivation.
- Collaboratively agree on best practices to achieve the goals of the Aspiring Eagles Academy with other Peer Mentors and with the guidance of the Program Coordinator and the Residential Life Coordinator.

ROLE MODELING

The Peer Mentor has the responsibility of setting an example for the participants on how to work effectively and carry out tasks to the best of their ability:

- Exemplify the behavior and characteristics that are expected of the participants and motivate the students to work towards the objectives of the Aspiring Eagles Academy.
- Identify areas that they as an individual can improve and seek opportunities to enhance their personal leadership skills.
- Provide one-on-one coaching for the participants and make recommendations for educational opportunities and training that the Program Coordinator or Residential Life Coordinator can implement for the staff.
- Perform other duties as assigned satisfactorily.

ADMINISTRATIVE

The Peer Mentor plays a key role in ensuring that all decisions align with the program's vision and objectives.

- Attend mandatory peer mentor training.
- Provide responsible advice to assigned participants.
- Complete any administrative work issued by the Program Coordinator (or designee).
- Eat Breakfast with participants each morning.
- Plan activities for idle time and have discussions of daily goals during peer mentoring time.
- Participate in assigned cultural enrichment activities.
- Continue the mentor/participant relationship throughout their matriculation at NCCU.
- Perform other duties as assigned.
- Must reside on campus throughout the duration of the contract

MINIMUM QUALIFICATIONS:

- 2.75 cumulative GPA
- Rising Junior, Senior, or Graduate student of North Carolina Central University
- In good standing with the University
- Submission of a completed Aspiring Eagles Academy Peer Mentor Application by December 9, 2014
- Submit two (2) references with your application
- Interview for the position—you will be contacted to schedule an appointment
- Meet the full term of the appointment

BENEFITS:

- Leadership Opportunity
- \$1,000 Stipend (Subject to Satisfactory Evaluation)
- On-Campus Housing (June 23, 2015 August 1, 2015)
- Meal Plan

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Aspiring Eagles Academy Peer Mentor Application

Name:		Ba	anner ID #:	
(First	Middle	Last)		
Academic Year Ado	lress:			
	(Street #, City, State, Zip)			
Permanent Address	(Street #, City, State, Zip)			
	(Street #, City, State, Zip)			
Current Phone #: (_)	Permanent Pl	hone #: ()	
Email Address:		Gender:	☐ Male ☐	Female
Academic Major(s)	:			
Academic Minor(s)	:			
NCCU Grade Point	t Average: Current Semeste	r	_ Cumulativ	e
Classification: DF:	reshman	_e	☐ Senior	☐ Graduate
Are you an Honors	Student? \[\textstyle \textstyl			
Expected Date of C	Graduation:		Credit Hours Com	pleted:
Are you Eligible for	Work Study as part of your Fir	nancial Aid?	□Yes	$\square_{ m No}$
Do you plan to atte	nd Summer Session I?		□Yes	\square_{No}
Will you be staving	in on-campus housing		\square_{Yes}	\square_{No}

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Peer Mentor Application Questions

Тур	be your answers to the following questions. Please use the space provided.
1.	Why are you interested in being a Peer Mentor?
2.	What are your career plans and how would being a Peer Mentor contribute to those plans? Please
	explain how being a Peer Mentor will benefit you.
3.	What qualities do you possess that would help you be a Peer Mentor? Which of these qualities are your strengths and which qualities would you like to develop?

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Campus Involvement

Identify the activities (organizations, volunteer, etc.) you are planning to participate in during your first semester as a Peer Mentor.

Activity	Position/Responsibilities	Н	ours/Week
	I		
Training for Peer Mentors			
	Mentor is required as an employee of U	•	ege.
Are you available to attend tentative			
If no, please explain:			
Weekly Availability			
•	to determine your availability to attend	l course lecture	es and to schedule
	please send a copy of the corresponding schedu		
35 37.	13 3 1 8		
Do you plan to attend class during	Summer Session II?	\square_{Yes}	\square No
Will you be working another job d	uring the AEA program?	\square Yes	\square_{No}
		_	
Are there any special activities tha	t we should be aware of?	\square_{Yes}	$\square_{ m No}$
If yes, please			
explain:			

Please attach your resume, unofficial transcript, and criminal background form in addition to the completed submission of this application. All applications are due by December 9, 2014.

The Aspiring Eagles Academy Attention: Dr. David S. Hood North Carolina Central University 102 Alexander-Dunn Building 1801 Fayetteville Street Durham, NC 27707 (919) 530 - 6932 Universitycollege1@nccu.edu

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Reference Form

Nan	ne of Applicant:			Date:
Nan	ne of Reference:			
Refe	erence E-mail:		Reference Pl	none: ()
Rela	tionship to Applicant:			
Men	ow are six skills we find valuable in a tor applicant, please evaluate the a applicant's peers.			•
	Skill	Below Average	Average	Above Average
	Communication Skills			
	Rapport with Students			
	Academic Knowledge and Ability			
	Enthusiasm			
	Ability to work in Groups			
	Follow-through and Initiative			
prov Divi Disc	se sign and date before submitting ided in the application is accurate and sion permission to access and review niplinary Record. My name typed below ry response in your application requires	truthful. I grant the Do ny North Carolina Cent w suffices as a signature	evelopmental a ral University if this applica	nd Supplemental Learning Academic Transcript and tion is submitted electronical
Nan	ne:		Date S	igned:
Add	itional Strengths of this Candidate:			
Area	as for Growth of this Candidate:			

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Reference Form

Name of Applicant:			Date:
Name of Reference:			
Reference E-mail:		Reference Ph	none: ()
Relationship to Applicant:			
Below are six skills we find valuable in Mentor applicant, please evaluate the athis applicant's peers.			•
Skill	Below Average	Average	Above Average
Communication Skills			
Rapport with Students			
Academic Knowledge and Ability			
Enthusiasm			
Ability to work in Groups			
Follow-through and Initiative			
Please sign and date before submitting provided in the application is accurate and Division permission to access and review and Disciplinary Record. My name typed below If any response in your application required.	truthful. I grant the Domy North Carolina Cent w suffices as a signature	evelopmental a ral University if this applica	and Supplemental Learning Academic Transcript and tion is submitted electronically
Name:		Date S	igned:
Additional Strengths of this Candidates	:		
Areas for Growth of this Candidate:			



Department of Human Resources

AUTHORIZATION FOR CRIMINAL BACKGROUND CHECK

TO BE COMPLETED	BY THE CANDIDATE/APPLI	CANT	•		DATE:
FIRST	GIVEN MIDDLE		MAIDEN		LAST
All other name(s) by whyou have been known:	nich				
SOCIAL SECURITY #*	DATE OF BIRTH		SEX	RACE	DRIVERS LICENSE #
background check cons	umber is being requested for the stent with University policy. You social security number you will r	u are n	ot required to di	sclose your social	
CURRENT APPLICAN	T RESIDENCE (Street, City,	State, 2	Zip):		
PERMANENT APPLICA	ANT RESIDENCE (Street, City, S	State, Z	'ip):		
POSITION APPLIED FO	DR:				
DEPARTMENT AND DI	VISION:				
☐ EXEMPT FROM	PERSONNEL ACT (EPA)		SUBJECT	TO PERSONNEL	ACT (SPA)
☐ PERMANENT HII	RE		☐ TEMPORA	ARY HIRE	
YES NO H	re you currently an employee of Nave you ever lived or worked out ave you ever been convicted of a e date, state, and the conviction PJCs) and non-contested charges bace is needed, check here a	side of any unl and cr s must b	Durham, North C awful offense, of ime for which yo be included, unle	Carolina? If yes, co ther than a minor to bu were indicted. ess you have acted	raffic violation? If yes, list below Prayers for Judgment Continue
DATE LOCAT	ON (County and State)	CON	VICTION AND C	RIME	

TO BE COMPLETED BY THE CANDIDATE/APPLICANT:

FIRST	GIVEN MIDDLE	LAST	SOCIAL SECURITY #

If you have lived or worked outside of North Carolina, please list the states, dates lived or worked in the locations, cities, counties and the name(s) used during the reported periods.

STATE	DATES (From: Yr To: Yr)	CITY	COUNTY	NAME(s) USED (If different from above)

I hereby certify that all information provided on this Authorization is true and complete to the best of my knowledge and belief. I understand that any misrepresentation or false statement made within the application or related documents which are deemed relevant material may result in North Carolina Central University not hiring or terminating my employment. I understand that electronic submission of my Authorization establishes my consent to the University's verification of all information contained in this Authorization, including obtaining a consumer report for the purpose of employment from a Consumer Reporting Agency. I understand that by admitting to a conviction for any unlawful offense, I will not be automatically disqualified from consideration for employment with NCCU. I also understand that false or misleading information or documentation, or an omission, or the failure to include and disclose all relevant information will result in rejection of my application. Action leading up to and including termination of employment and/or criminal prosecution can occur. If hired, I understand the University complies with State law and will be required to terminate me if false or misleading information is given in order to meet the requirements for the position.

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Candidate/Applicant Signature	Date

Submit Completed Forms To:

Employment Coordinator North Carolina Central University P.O. Box 19714 Durham, NC 27707