Online Address Update Procedures

Address Updates can now be accomplished online via the web at http://www.nccu.edu. Type ‘my EOL’ in the Search window at top of page. Select ‘SEARCH’. Select ‘My Eagles Online (myEOL)’ result. In the main body of this page select ‘Students’. Select ‘Enter Secure Area (User Log In)’. Student will need to enter their User ID [which is their Banner ID #] and their student PIN [which is issued to them by their Academic Advisor].

> Select ‘Personal Information’ link.

> Select ‘Update Address(es) and Phone(s)’ link.

You will be allowed to update your Local, Campus, Billing, and Mailing Address and Phone Numbers associated with these Address Types online. Please remember to inactivate your old addresses and phone numbers. All other addresses must be updated in the Registrar’s Office.

The Online Address Feature will be temporarily suspended during the Student Refund Processes. During these times, a message will be displayed stating “Please Note! The Address Update Feature has been temporarily suspended due to Student Refund Processing.”

Refund Checks will be mailed to the Local Address on record for students who do not use the direct deposit option. Please keep your Local Address up to date at all times.