MINUTES OF
NCCU BOARD OF TRUSTEES
EXECUTIVE COMMITTEE
August 23, 2007

The NCCU Board of Trustees met via telephone conference call and a public forum was provided in the William Jones Building, Institutional Advancement’s Conference Room. Chairman Thigpen called the meeting to order at 2:00 p.m. He recognized Ms. Dottie Irving Fuller to call the roll.

Executive Committee members participating on the call were Chairman Cressie Thigpen, Vice Chairwoman Kay Thomas, Trustee George Miller, and Trustee R. Edward Stewart. A quorum was established.

Others present included Chancellor Charlie Nelms, Provost Beverly Jones, Attorney Kaye Webb, Ms. Dottie Irving Fuller, and Ms. Terri Godwin.

Chairman Thigpen inquired of the board if there are any questions, since there were none, he recognized Trustee Miller for a motion to go into closed session to discuss several personnel items pursuant to N.C. General Statute 143-318.11(a)(5) and (a)(6) and it was seconded by Trustee Thomas. The motion carried. The public present in the conference room were excused.

CLOSED SESSION

Chairman Thigpen Chancellor Nelms to present his recommendation regarding the appointment for the Assistant to the Chancellor. He provided background information and qualifications of the candidate for this position. She has “quite an array of experiences, one he thinks will enable to Chancellor’s office to operate smoothly.” Chancellor Nelms has not worked with Ms. Willingham, but she is someone he has known for along period of time. Ms. Willingham has been with HBCUs her entire career and her referencing all good.

Chairman Thigpen recognized Provost Beverly Jones to present a recommendation regarding the appointment for the Director, Title III. She provided background information and qualifications of the candidate for this position. Chancellor Nelms had an opportunity to interview Dr. Shaw extensively. He also reviewed the Title III proposal which developed under Dr. Shaw’s leadership and guidance. The committee and Chancellor Nelms remarked on the candidate’s impressive credentials and fully supports the recommendation. Effective August 1, 2007 with a salary of $100,000.00, coming from Title III funds.

Chairman Thigpen again recognized Chancellor Nelms regarding the appointment for the position of the Director, Internal Audit. Chancellor requested to defer action on this appointment. He indicated that this is one of the most important appointments he would bring to the trustees for approval. Additional questions he needs to pursue. Trustee Stewart supports deferring action on the Internal Audit position. He is familiar with the candidate and wishes to share information about her that he has experienced.
In other personnel actions Chairman Thigpen recognized Provost Beverly Jones:

- regarding the appointment for the position of Associate Dean for Student Services in the School of Law. She provided background information and qualifications of the candidate for this position. Provost had an opportunity to interview Linda Fowler-Sims along with 2 other candidates for this position. Chancellor also had an opportunity to meet with Ms. Fowler-Sims who has spent some years with Judge Biggs-Taylor. Effective August 23, 2007 at a salary of $90,000.

- regarding the appointment for the position of Associate Dean – College of Liberal Arts Dr. Mary Matthews. She provided background information and qualifications of the candidate for this position. Chancellor Nelms also met with Dr. Matthews and supports this recommendation. Effective September 1, 2007 at a salary of $90,000.

- regarding the reappointment for the position of Charles Hamilton Houston Endowed Chair, School of Law- Janelle Byrd Chichester. She provided background information and qualifications of the candidate for this position. She is a candidate for reappointment. Effective August 23, 2007 at a salary of $75,000.

- regarding salary increases – School of Law of 15% or more. Chairman suggested not going through each candidate and open up for comments and questions. Chairman requested Provost Jones to give the committee a broad overview. Provost explained anyone being recommended for a 15% or more salary increase must be approved by the Board of Trustees and then forwarded to the Office of the President for final approval. Chancellor Nelms endorses these increases. Chairman Thigpen was surprised by the salaries and that we are able to keep and get the quality people we have. He hopes we see more of this in the future and we get the money to do it.

Since there were no further items for the closed session, Trustee Miller moved to reconvene in open session. The motion was seconded by Trustee Stewart and it carried.

OPEN SESSION

When the meeting reconvened for the public, Ms. Terri Godwin returned to the conference room.

Trustee Thomas moved approval of the personnel matters discussed in closed session, namely, Assistant to the Chancellor, Director, Title III, Associate Dean for Student Services, Associate Dean – College of Liberal Arts, Charles Hamilton Houston Endowed Chair and the School of Law Salary Increases as discussed in closed session. The motion was properly seconded by
Trustee Miller, it carried and that those appointments that require President Bowles’ approval be forwarded.

Chancellor Nelms observed this has been a very busy week for all at NCCU. One of the good things about starting your term of office with the commitment of classes you get a chance to see the institution in a slightly different prospective. You see how the process comes into alignment and just how people work to make sure we are responding to student needs. A major challenge for us is continues to be trying to accommodate all of our students who desire housing and we will continue to find ways to try to make those needs because if are going to be a growth institution, which we are, it is about having appropriate housing, activities of an academic culture and recreational nature in order to responsive to the students.

Chancellor Nelms has been visiting different offices, today meeting with Admissions and Financial Aid. Sometimes we don’t spend enough time expressing appreciation to people, recognizing our commitment to each other and to make sure our remaining challenges are dealt with. The housing issue is not one that can be dealt with easily, but will continue to work on it.

There being no further business, the meeting adjourned.

Respectfully submitted,

Dottie Irving-Fuller

Dottie Irving Fuller