MINUTES OF
NCCU BOARD OF TRUSTEES
EXECUTIVE COMMITTEE
June 20, 2007

The NCCU Board of Trustees met via telephone conference call and a public forum was provided in the William Jones Building, Institutional Advancement Conference Room. Chairman Thigpen called the meeting to order at 10:00 a.m. He recognized Ms. Fuse-Hall to call the roll.

Executive Committee members participating on the call were Chairman Cressie Thigpen, Vice Chairwoman Kay Thomas, Trustee George Miller, Trustee R. Edward Stewart, and Trustee Robert Williams. A quorum was established.

Others present included Interim Chancellor Beverly Jones, Chancellor-Elect Charlie Nelms, Vice Chancellor Charles O’Duo, Vice Chancellor Katey Assem, Interim Vice Chancellor Frances Graham, Ms. Rosalind Fuse-Hall, Attorney Kaye Webb, Mr. Bill Hayes, Dean Bijoy Sahoo, Mr. Zack Abegurin, Ms. Brenda Harris, Ms. Dottie Irving Fuller, Mr. Tomasi Larry, Mr. Kent Williams, Ms. Pamela Tolson, Mr. Eric Ferreri (Raleigh News & Observer) and Briana Dupart (Durham Herald-Sun)

Chairman Thigpen recognized Vice Chancellor O’Duo regarding a request to use funds in the Food Service Fund Balance. Vice Chancellor O’Duo indicated in April 2006, the Board of Trustees approved the use of $840,000 from the Food Services fund balance for securing a mobile kitchen and dining facility during the renovation and expansion of Pearson Cafeteria. During the design review of the dining facility by the Department of Insurance and the County of Durham Health Department, several building code matters required compliance, prior to approval of the design and construction of the facility. These code issues included requirements to provide a complete sprinkler system for the facility; additional paving requirements to accommodate handicap parking; additional grease traps and piping for hot water heaters, ice machines, heating and cooling system; increase in the electrical and fire alarm scope of work; and an expanded decking system to accommodate storage and egress issues. Delays in bidding the Pearson Cafeteria Renovation and Expansion project due to extended design review process eventually contributed to an additional cost due to a 5-month extension of the lease period for the temporary facility. Furthermore, additional funding is needed to cover increased cost of paper products for serving meals; contract service for trash removal; and grease trap service maintenance. All of the foregoing items added $1 million to the previously approved funds for the temporary facility project.

Due to these additional requirements, Vice Chancellor O’Duo requested that the Executive Committee of the Board of Trustees approve a transfer of $1 million from the Food Services Fund Balance to cover the increased cost of expenditures associated with the temporary cafeteria. A plan to restore the transferred funds will be reflected in the operating budgets over a three-year period. Additional food services boarding revenue will be generated from Eagleson Residence Hall, which will reopen in July 2007.
Trustee Miller questioned whether the 5-month extension included the $1 million and Vice Chancellor O'Duor responded yes.

There was much discussion about what the $840,000 included and what the $1 million will include. Vice Chancellor O'Duor will provide the Board of Trustees the requested itemized information by June 22.

It was moved by Trustee Stewart to approve the request contingent upon itemization of the use of the previous allotment of $840,000, the itemization of the $1 million and a response noting that this action will not impact student fees. The motion was seconded by Trustee Miller and the motion carried. The Board of Trustees will forward their responses to Chairman Thigpen and the Chairman will forward to Interim Chancellor Jones. If the responses are favorable, the funds will be released by June 30th.

Chairman Thigpen recognized Vice Chancellor Katey Assem for an informational update on the Memorandum of Understanding between NCCU and the NCCU Alumni Association, Inc. Memorandum of Understanding. Vice Chancellor Assem indicated this document was approved and has been forwarded to the Office of the President. Trustee Williams requested a clarification of Section 3.2 “The Chancellor of North Carolina Central University or the chancellor’s designee, shall be an ex officio voting/nonvoting member of North Carolina Central University Alumni Association, Inc.’s governing board.” After much discussion about specifying the voting status, it was decided to leave the language as is and the Alumni Association will clarify the section in its bylaws. Also in Section 3.5, line 6; change the word “by” to “be”. Vice Chancellor Assem also indicated that this Memorandum of Understanding supersedes any agreement with the Association and NCCU.

Chairman Thigpen recognize Mr. Miller for a motion to go into closed session to discuss several personnel items pursuant to N.C. General Statute 143-318.11(a)(5) and (a)(6) and it was seconded by Trustee Williams. The motion carried. The Press and members of the public present in the conference room were excused.

CLOSED SESSION

Chairman recognized Vice Chancellor Assem to present his recommendations for the positions of Director of Corporate Foundations and Major Gifts Officer. Chancellor-elect Nelms requested these appointments not be considered until he has had an opportunity to look at the overall operations, staffing, goals, objectives, performances, track record, and salaries. The Board honored Chancellor Elect’s request and these items were tabled.
In another personnel matter, Chairman Thigpen asked Mr. Bill Hayes to discuss the employment contract between Henry Dickerson and NCCU. Mr. Hayes discussed many of the coach’s accomplishments beside the won-loss record. There was much discussion regarding the extension of his contract. The Trustees asked Mr. Hayes to meet with Coach Dickerson to develop performance measures, realistic benchmarks and assessment during this transition from Division II to Division I. Mr. Hayes agreed to meet with Chancellor-elect Nelms regarding the transition and coaching contracts. It was agreed to defer the decision until the September 2007 Board of Trustees meeting.

Mr. Bill Hayes presented the employment contract between Michael Lawson and North Carolina Central University. Mr. Hayes noted performance measures and benchmarks for the Track Coach. He also noted his accomplishments. The period of the employment contract is 2 years beginning July 1, 2007, and ending June 30, 2009. It was moved by Trustee Stewart to approve the employment contract and it was properly seconded by Trustee Thomas. The motion carried.

Mr. Bill Hayes presented the employment contract between Joli Robinson and North Carolina Central University. The period of employment contract is 5 years beginning July 1, 2007, and ending June 30, 2012. It was moved by Trustee Stewart to approve the employment contract and it was properly seconded by Trustee Thomas. The motion carried.

Chairman Thigpen recognized Interim Vice Chancellor Frances Graham to present information regarding the appointment of the candidate for the position of Assistant Dean of Students/Greek Life. She outlined the credentials of the candidate, including his work at UNC Chapel Hill and N.C. Wesleyan College. She recommended that the candidate be hired at a salary of $52,000, effective June 21, 2007. Chancellor-elect Nelms noted an adjustment in the position description to adjust the language. It was moved by Trustee Stewart to approve of the appointment of Assistant Dean of Students/Greek Life and properly seconded. The motion carried.

Chairman Thigpen recognized Interim Chancellor Jones to present information regarding the conferral of tenure. Chancellor Jones indicated that the full professors in the School of Education met on July 11, 2007, to review the credentials of Dr. Charlie Nelms. They voted unanimously that Dr. Nelms met the criteria for a tenured position as a full professor in the School of Education. It was moved by Trustee Miller to approve a tenured position as a full professor in the School of Education and properly seconded by Trustee Stewart. The motion carried. This request will be forwarded to the Board of Governors for final action.

Since there was no further information for the closed session, Trustee Thomas moved to reconvene in open session. The motion was seconded by Trustee Miller and it carried.
OPEN SESSION

When the meeting reconvened for the public and the press, Mr. Eric Ferreri, Ms. Pam Tolson, Mr. Tomasi Larry, Mr. Kent Williams and Ms. Briana Dupart returned to the conference room. Trustee Thomas moved approval of the personnel matters discussed in closed session, namely, employment contracts for Head Women’s Basketball Coach; Head Men and Women’s Track Coach; the candidate for Assistant Dean of Students/Greek Life and the Conferral of Tenure. The motion was properly seconded and it carried.

Chairman Thigpen recognized the interim Chancellor for remarks. Chancellor Jones thanked all for their support; everything is moving smoothly. She announced that there will be an enrollment meeting on Monday, June 25<sup>th</sup>. Chancellor Jones also announced some interim appointments Dean Bijoy Sahoo will become the Interim CFO; a management Team in the Budget Office with emphasis on budget close-out; Pam Tolson, Interim Director of Public Relations; Special Assistants, Ron Penny and Susan Hester, will work on priority areas. Chairman Thigpen commended Chancellor Jones during this transition – “She’s doing a great job.”

Chairman Thigpen asked Chancellor-elect to make some comments. Chancellor-elect Nelms thanked the search committee, the Board of Governors, the Office of the President, and the Board of Trustees for their vote of confidence. He is excited about coming to NCCU. He too commended Chancellor Jones for doing a fantastic job with well laid out strategies in helping to move the process along. His highest priority is enrollment related issues and leadership. Chancellor-elect Nelms indicated that he would visit NCCU two or three times prior to August 1, with the first visit being June 28 and 29. Briefing papers are being prepared for his visit.

Chairman Thigpen announced the members of the Nominating Committee – Trustee Ed Stewart, Chair, Trustee Kay Thomas, Trustee Nancy Wysenski and Trustee Long.

Trustee Stewart informed the Committee that Chairman Thigpen was recently inducted into the NC Bar Association Hall of Fame.

There being no further business, the meeting adjourned.

Respectfully submitted,

Rosalind Fuse-Hall

Rosalind Fuse-Hall