NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA

BOARD OF TRUSTEES MEETING MINUTES
November 16, 2005

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on November 16, 2005. Chairman Cressie Thigpen called the meeting to order at 9:00 a.m.

INVOCATION: Trustee Miller gave the invocation.

ROLL CALL: Present: Mr. Cressie Thigpen, Jr., Mrs. Kay Thomas, Mr. Robert Williams, Mr. Eric Michaux, Bishop Eddie Long, Mr. Glenn Adams, Ms. Renee Clark, Charles Baron, Mr. R. Edward Stewart, Mr. George Miller, and Mr. Travis Porter  Absent: Mr. Robert Dolan and Mrs. Esther Silver-Parker.

ADOPTION OF THE AGENDA: It was moved by Trustee Thomas and properly seconded by Trustee Stewart that the agenda be adopted.

APPROVAL OF THE MINUTES. Trustee Michaux moved approval of the minutes for September 28, 2005, and the Special Called Meeting minutes dated October 25, 2005. The motion was properly seconded by Trustee Williams. The motion carried.

AUDIT COMMITTEE: Trustee Michaux presented the Audit Committee Report. There were several items for information.

a) During October 2005, the Internal Audit Office assisted the Title III Director in developing a training seminar that was held on October 23, 2005, for the Title III Activity Directors. The Internal Audit Office produced the power point presentation and presented information and handouts in three areas including: 1) roles and responsibilities, 2) documentation flow and 3) audit readiness.

b) The misuse of state property audit is in the draft audit report phase.

c) The fieldwork is almost complete on the follow-up of the 2003 audit findings.

d) The Internal Audit Office is in the process of reviewing and updating the audit manual, office policies and procedures and audit programs.

e) The NC Office of the State Auditor will begin the 2005 financial statement audit of the University on Wednesday, November 16, 2005.

FINANCE COMMITTEE: Trustee Stewart presented the Finance Committee Report. There were six (6) items for action and several items for information.

The Committee recognized Mr. Charles O’Duor, Vice Chancellor for Financial Affairs, who discussed the 2006-2007 Proposed Tuition and Fees Increase. He presented the guidelines to be used in determining the maximum fee increases as established by the UNC-Office of the President. A proposed fee increase of $200 was submitted. This will generate approximately $1,294,600 in revenue for the University. Funding generated from this increase will be used to increase faculty salaries and for need based financial aid recipients. The Committee approved this tuition request.
A proposed fee increase for Educational Technology was submitted. The proposed fee increase is for $26.00 and will be used to establish a state-of-the-art mega lab in the Library. The committee approved this fee increase.

A proposed fee increase for Health Services was submitted. The proposed fee increase is for $24.00 and will be used to fund positions. The committee approved this fee increase.

A proposed fee increase for Athletics Fees was submitted. The proposed fee increase is for $50.00 and will be used to support staff salaries, equipment and scholarships. The committee approved this fee increase.

A proposed fee increase for Nursing Technology Support was submitted. The proposed fee increase is for $100.00 and will be used to cover the cost of practice kits, equipment and supplies and the partial salary for a Lab Coordinator. The committee approved this fee increase.

A proposed fee increase for Food Services was submitted. The proposed 10% fee increase will be used for “flex dollars” for students and to improve the quality and variety of food offerings. The committee approved the fee increase.

A proposed fee increase for Graduate Application fee was submitted. The proposed fee increase is for $10.00 and will be used to cover the marketing and recruiting expenses. The committee approved this fee increase.

It was moved by Trustee Stewart and properly seconded by Trustee Adams that the proposed tuition and fee increases requested be approved and that the requests be forwarded to the Board of Governors for consideration. The motion carried.

The committee heard from Ms. Teresa Tate, Director of Budget, who provided information regarding the State budget. As of October 31, 2005, we have an operating budget of $90,139,024. Mr. Robert Gaines, Director of Auxiliary and Business Services reported that the Bookstore is out of a deficit.

BUILDING COMMITTEE: Trustee Miller presented the Building Committee Report. There were several items for information.

The committee heard from Mr. Tim Brown, Director of Capital Projects, who presented an update on construction projects. He stated that the recently completed project was the Alexander-Dunn Building; projects under construction include the Farrison-Newton Building, Shepard Library, Rush Residence Hall, and the electrical infrastructure; and projects in design are the Pearson Cafeteria, Eagleson Residence Hall, the BRITE Center and the Hoey Administration Building. He also presented the timelines for completing the construction projects.
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Additionally, Mr. Brown explained the process for selecting Construction Managers at Risk for the Pearson Cafeteria, Eagleson Residence Hall and the BRITE Center. He stated that three firms have been short-listed for each project. The selected firms will make presentations to the Building Committee next month.

Mr. Brown also presented a status report on the Fayetteville Street improvement project. The street improvement will extend from the intersection of Fayetteville Street and Lawson Street to the intersection of Fayetteville Street and Cecil Street. The work will include traffic calming upgrades.

Dr. Li-An Yeh, Director of the Biomanufacturing Research Institute & Training Enterprise explained the goals of BRITE. In addition, Dr. Yeh described the plans for purchasing equipment, developing the curriculum, recruiting faculty and students, and establishing articulation agreements with community colleges.

INSTITUTIONAL ADVANCEMENT COMMITTEE: Trustee Porter presented the Institutional Advancement Committee Report. There were several items for information.

The committee recognized Chancellor Ammons who provided an overview of the Institutional Advancement Office working with the campaign consultant, Carol O’Brien and Associates, on NCCU’s Capital Campaign and Feasibility Study. The Chancellor will meet with the Chairman of the Board of Trustees and NCCU Foundation Board of Directors to discuss the composition of the Campaign Planning Committee.

Interim Vice Chancellor Susan Hester presented a division report which included a giving comparison of fiscal year 2004-05 versus 2005-06. She stated that giving from July – November 2005 was $677,284 compared to $660,033 at this time last year, representing an increase of 3%.

Within the division, other notable activities included the:

- Alumni Giving year to date 2005 – 2006 is $219,028 as compared to $200,897 for this time last year. This represents an increase of 9%.
- The staff has outsourced the Annual Giving component to Buffalo Cody to increase efforts to solicit alumni for the annual fund with an expected return of $271,950 - $350,000.

Ms. LaMisa McCoy and Mr. George Smith presented a recognition and gift acknowledgement process for the 1,000 Eagles Campaign. The committee made the following recommendations:

- All gifts must be forwarded to the NCCU Foundation in a timely manner.
- The Athletic Department shall acknowledge all gifts within 72 hours of notification from the Institutional Advancement Office.
- Donors will be recognized at events and in athletics publications.
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Mr. Randal Childs gave an overview of the UNC system’s policy on “Associated Entities.” He provided details on the definition of an associate entity, its benefits, the financial controls, the role of the campus, the Chancellor and the Board of Trustees, as well as the role of the Board of Governors and the President.

Finally, the committee was informed that a draft Institutional Advancement Policy and Procedures manual will be presented for review at the next Board meeting.

ENDOWMENT COMMITTEE: Trustee Thigpen presented the Endowment Committee Report. There were several items for information.

The committee recognized Mr. Charles O’Duor, Vice Chancellor for Financial Affairs, who presented the University Endowment report. He stated that the market value of the Endowment Fund as of September 30, 2005, was $15,100,217 compared to $13,146,480 as of September 30, 2004. This change reflects a market value increase of $1,953,737 for the same period.

Mr. William Tate, from the Institutional Advancement Office, presented the NCCU Foundation Endowment report. He stated that the value of the Foundation endowments as of September 30, 2005 was $7,635,764 compared to $6,982,522 as of September 30, 2004. This change reflects an increase of $653,242 for the same period.

EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS: Trustee Thomas presented the Educational Planning and Academic Affairs Committee Report. There were two (2) items for action and several items for information.

The committee welcomed Dr. Li-An Yeh, Director of the BRITE Institute, who outlined the curriculum design and prominent features of the request to offer a B.S. in Biology with concentration in Biopharmaceutical Science and a B. S. in Chemistry with a concentration in Biopharmaceutical Science at North Carolina Central University.

It was moved by Trustee Thomas and properly seconded by Trustee Adams that the Board approve the request to offer this curriculum for a B.S. in Biology with a concentration in Biopharmaceutical Science and a B. S. in Chemistry with a concentration in Biopharmaceutical Science. The motion carried.

Attorney Kimberly Cogdell, School of Law, summarized for the committee the request to establish a Biotechnology and Pharmaceutical Law Institute. She provided a sketch of the Institute’s mission, activities, collaboration efforts, twelve month plan and proposed funding sources for the Institute.

It was moved by Trustee Thomas and properly seconded by Trustee Adams that the Board approve the request to establish a Biotechnology and Pharmaceutical Law Institute at North Carolina Central University. The motion carried.
Dr. Franklin provided an update on the 2006-2011 Long Range Plan highlighting the fact that the university is on track and that many university employees are dedicated to seeing that the goals are accomplished.

Mr. Shawn Stewart presented the peer list report stating that the list reflects institutions that are selections made by the Office of the President (OP). A list has been resubmitted to OP which better reflects what this campus believes are its peer institutions. A response from the Office of the President regarding this newly submitted list is forthcoming.

Dr. Benjamin Newhouse, Dean, School of Business provided an update on preparation for the accreditation visit in spring 2006. Dean Newhouse outlined the mission of the Business School, enrollment, and faculty and resource development information. A self-study will be completed in December 2005 in preparation for the visit.

In the interest of time, Provost Beverly Jones highlighted the use of focus growth funds to provide professional development for faculty and students from the Academic Affairs Accomplishments report.

**TRUSTEE STUDENT RELATIONS COMMITTEE:** Trustee Adams presented the Trustee-Student Relation Committee Report. There was one (1) item for action and several items for information.

The members of the Reclassification Task Force were commended for their efforts to inform and educate students and alumni across the country regarding NCCU’s consideration of an athletic reclassification. It was also recognized that through Chairman Thigpen’s efforts, a special board meeting was held on October 25, 2005, allowing board members to engage and discuss with Mr. Andrew Fellingham, a Consultant with Inter-Collegiate Athletic Consulting, who prepared the business plan in conjunction with the reclassification discussion.

After some comments by the Committee Chairman, the Committee by a unanimous vote recommended that the University submit an application with the NCAA to reclassify to Division I (and Division I-A in football) and align itself with the MEAC.

It was moved by Trustee Adams and properly seconded by Trustee Thomas that the Board of Trustees approve the request that North Carolina Central University submit an application to the NCAA requesting a reclassification to Division I (I-AA in football) and request readmission to the MEAC Conference. The motion carried.

Trustee Renee Clark, President of the Student Government Association, highlighted some activities of the Student Government Association. They included:

* A summary of student-sponsored HIV/AIDS Awareness Week activities November 14-November 18, 2005.
* The success of the SGA-sponsored Homecoming activities.
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Mr. Roland Gaines, Vice Chancellor for Student Affairs, commended Trustee Clark for her dedicated and exemplary student government leadership. He also announced that North Carolina Central University has been invited to participate in the Honda Battle of the Bands for the second straight year.

Dr. Frances Graham, Associate Vice Chancellor for Student Affairs, reported that she is developing plans for a Women’s Center on campus. A survey conducted last year resulted in formation of the Triple E Program, which provides workshops and programs identified by the survey. Programs held to date have discussed on self esteem issues, money management, and domestic violence. Further plans include a physical facility for this program.

Ms. Jocelyn Foy, Assistant Vice Chancellor and Director for Undergraduate Admissions, summarized the 2005 Fall Open House Program as well as the challenges for recruiting due to the newly implemented SAT and UNC graduation requirements.

Several students also provided a summary of international travel opportunities they experienced during the past summer to Greece and Africa.

CHANCELLOR’S REPORT: Chancellor Ammons introduced, recognized and congratulated Dr. Janice Harper, who was recently appointed as Assistant Vice Chancellor for University Programs. She will supervise seven center/programs: Summer Ventures Program, the Center for Math, Science and Technology Education, Academic Community Service Learning Program, the Honors Program, Office of International Affairs, Institute for Minority Issues and the University Center for Teaching and Learning. (See attached for the full report.)

Highlights with the Chancellor’s Report include:

- Visit by UNC President-elect Erskine Bowles. His first orientation stop was at NCCU. He spent the day with trustees, administrators, faculty and students. President-elect Bowles offered his support to NCCU and he will take office on January 1, 2006. His inauguration will occur on April 13, 2006, at UNC-Greensboro.
- Champions reign at NCCU. Chancellor Ammons congratulated the Athletic Department, especially those championship teams. He encouraged attendance at the NCAA playoffs which NCCU will host on Saturday and to visit the website and support all of the NCCU teams involved in post season play.
- Shepard Statue – the statue of Dr. James E. Shepard was removed for cleaning on November 7, 2005, by Mercene Karkadouliis Bronze Art, a company in Cincinnati. The company will not only clean the statue, but repair and remove all deterioration from the interior and seal it with a protective coating that is guaranteed for 10 years.
- NCCU Homecoming 2005 was an event to remember. Among special guests during this week was Princeton Professor Cornel West who spoke as part of the Lyceum Series.
- Annual Fall Convocation included members of the class of 1955 who were inducted into the Society of Golden Eagles.
- Groundbreaking ceremony for the Biomanufacturing Research Institute and Technology Enterprise and the naming of the Mary M. Townes Science Building.
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- Founder’s Day was celebrated on November 4, 2005. One of the highlights of the program was the keynote address by Attorney Ralph Fraiser, Sr., a pioneer in the civil rights movement who earned his bachelor’s and law degree with NCCU.

Academic Affairs:
- A $100,000, through a grant was awarded to the Department of Public Administration to work in partnership with the U.S. Department of Housing and Urban Development.
- NCCU student Brandon Winford is the national winner of the Carter G. Woodson Essay Contest.
- An Institute for Homeland Security and Workforce Development was established to better educate students and the local community about issues related to terrorism and emergency management.

Student Affairs:
- NCCU Sound Machine selected for the second consecutive year to participate in the Honda Battle of the Bands, January 28, 2006.

Financial Affairs:
- Salary increases for faculty and EPA employees
- Completion of Alexander-Dunn Building
- The Board of Governors on November 11, 2005, approved NCCU’s request to increase the purchasing benchmark from $35,000 to $200,000.

Institutional Advancement:
- NCCU received $1.5 million from the Golden LEAF Foundation as a part of a “Capital Equipment for Teaching Laboratories” project for BRITE.
- 95th Anniversary Legacy Gala awards were presented to the Golden LEAF Foundation, as the Distinguished Corporate Citizen, and Mr. Alex Rivera for a “Lifetime of Achievement”.
- Alumnum Attorney Willie E. Gary donated $100,000 to NCCU to fund scholarships at the university’s School of Law.
- IBM awarded NCCU a grant through its Shared University Research (SUR) Program. This grant is to be used to purchase IBM equipment at a special discount rate available only through the SUR program for the university’s project.

Information and Technology:
- Nortel Networks highlights NCCU globally regarding deployment of new technology to enable a fully wireless campus.
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Upcoming Events:  
- Pep Rally to celebrate NCCU’s participation in the NCAA Division II Playoffs and celebrate the three CIAA Championships for Fall 2005.  
- Game Day – NCCU will play North Alabama on Saturday, November 19, 2005, in O’Kelly Riddick Stadium. This is a NCAA Division II Playoff game.  
- Winter Commencement – Keynote speaker will be Dr. Michael Eric Dyson, author and Avalon Foundation Professor in the Humanities at the University of Pennsylvania.  

CHAIRMAN’S REMARKS: Chairman Thigpen recognized the Chancellor’s accomplishments. NCCU has begun an initiative to address the number of African Americans attending college which is very low. Besides a summer camp for young men, plans are underway for an African American Male Summit for this spring. Since these young men need role models, Chairman Thigpen announced the summit has been named in honor of Chancellor James Ammons. Chairman Thigpen further recognized Chancellor Ammons as the recipient of the first ever Dr. James E. Shepard Award for his outstanding leadership and commitment to the vision outlined by our Founder. The $5,000 award will go toward a scholarship for a deserving student.  

On behalf of the Board of Trustees, Chairman Thigpen saluted the CIAA Championships teams and the efforts of the entire Athletics Staff, especially the coaches, trainers, volunteers, players and staff who have brought positive press to the campus and a sense of excitement that has been dormant for a while. He applauded the students and the alumni for the support of all the teams and encouraged everyone to attend the upcoming game.  

Chairman Thigpen also applauded Chancellor Ammons’ prompt attention in getting President-Elect Erskine Bowles to visit the campus.  

Chairman Thigpen mentioned the dedication of the NCCU Hall of Fame, named in honor of Alex M. Rivera. A Resolution Honoring Alex M. Rivera was read by Trustee Michaux (copy attached). Trustee Michaux moved and it was properly seconded by Trustee Thomas to adopt this Resolution. The motion carried.  

Chairman Thigpen encouraged the Board of Trustees to give generously for the Toy Drive for the children and contact Ms. Deborah Torres, chair of the Employee Senate  

STUDENT GOVERNMENT REPORT: Trustee Renee Clark presented the Student Government Report.  

Trustee Clark indicated that it was imperative for the Board of Trustees to know that the student body’s stance on the possible division reclassification. The Student Government Association conducted a survey and of those students surveyed, 70 percent approved of a move and to join the Division I-AA, Mid Eastern Athletic Conference. On November 9, 2005, a bill in the form of a resolution passed in support of the reclassification.  

Trustee Clark also shared with the members of the Board upcoming student events.
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FACULTY SENATE REPORT:  Professor Achamyeleh Debela presented the Faculty Senate Report. Professor Debela announced that the Faculty Senate met on November 11, 2005, and unanimously voted to support the reclassification to Division I.

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Trustee Miller moved that the committee convene in closed session pursuant to N.C.G.S. 143-318.11 (a) (5) and N.C.G.S. 143-318 (a) (6). The motion was properly seconded by Trustee Williams and it carried.

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CLOSED SESSION

The Personnel Committee met and heard a presentation from Provost and Vice Chancellor for Academic Affairs Beverly Washington Jones regarding a personnel matter. Discussion about the candidate occurred.

There being no further business for the closed session, Trustee Thigpen moved and it was properly seconded by Trustee Williams to reconvene in Open Session. The motion carried.

OPEN SESSION

PERSONNEL COMMITTEE:  Trustee Thigpen moved approval of the matters discussion in closed session. It was properly seconded by Trustee Williams. The motion carried.

There being no additional business Chairman Thigpen received a motion to adjourn from Trustee Thomas and it was properly seconded by Trustee Williams. The motion carried.

Respectfully submitted,

Rosalind Fuse-Hall, Assistant Secretary
Introductions
- Dr. Janice Harper, Assistant Vice Chancellor for University Programs

Highlights
- Visit by UNC President-Elect Erskine Bowles
- CAA Champions for 2005
  - Football
  - Volleyball
  - Women's Cross Country
- Shepard statue removed for cleaning

Highlights
- Homecoming 2005
  - Lecture by Professor Cornel West
  - Fall Convocation
  - Induction of the Golden Eagles
  - Groundbreaking for BR/TE
  - Naming of the Mary M. Townes Science Building
  - Conversation with Chancellors
  - Founder's Day

Academic Affairs
- $100,000 was awarded to the Department of Public Administration to work in partnership with the U.S. Department of Housing and Urban Development
- NCCU student Brandon Winford is the national winner of the Carter G. Woodson Essay Contest
- Established an Institute for Homeland Security and Workforce Development

Student Affairs
- HIV/AIDS Awareness Week, Nov. 13-19
- NCCU Sound Machine selected for the second consecutive time to participate in Honda Battle of the Bands, January 29, 2006
Financial Affairs

- Salary increases for faculty and EPA employees
- Completion of Alexander-Dunn Building
- New purchasing benchmark established

Institutional Advancement

- 95th Anniversary Legacy Gala
  - Awards
    - Golden LEAF Foundation "Distinguished Corporate Citizen Award"
    - Alex Rivera "Life Time Achievement Award"
  - Presentations
    - $1.5 million award from the Golden LEAF Foundation for the Biomanufacturing Research Institute and Technology Enterprise (BRITE)

Institutional Advancement

- Atty. Willie E. Gary awarded $100,000
- IBM awarded NCCU a grant through its Shared University Research Program

Information Technology

- Nortel Networks highlights NCCU globally regarding deployment of new technology to enable a fully wireless campus

Upcoming Events

- Celebration Pep Rally
  - Friday, November 18, 2005, 2 p.m.
  - McLendon-McDougal Gymnasium
- NCAA Playoffs
  - Saturday, Nov. 19, 2005, 1 p.m.
- Department of Music Holiday Gala
  - Sunday, Dec. 4, 2005, 4 p.m.
  - LeRoy T. Walker Complex
- Commencement
  - December 17, 2005, 9 a.m.

The End
NORTH CAROLINA CENTRAL UNIVERSITY

A Resolution Honoring

ALEX M. RIVERA

WHEREAS, Alex M. Rivera organized and directed North Carolina Central University's first news bureau spanning the years 1939–1941; 1945–1946; and 1974–1993; serving or advising all of NCCU's Presidents and Chancellors from our Founder, Dr. James E. Shepard to our current Chancellor James H. Ammons; and

WHEREAS, he was a Global Syndicate Award-winning reporter and for years, the sole source of coverage on the African-American experience in Durham for the national Negro press; and

WHEREAS, virtually no athletic event took place on the campus or on the road without Rivera's presence and determination to record it for the public, for posterity and for the Athletic Hall of Fame which he managed for fifteen years.

NOW THEREFORE, BE IT RESOLVED, in honor of his contributions, the North Carolina Central University Board of Trustees supports the naming of the Hall of Fame in his honor. We salute this true witness of the history of NCCU without whom, the story of NCCU might never have been told.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be retained for the university files in perpetuity.

This, the 16th day of November, 2005

Atty. Cressie H. Thigpen, Jr., Chair
NCCU Board of Trustees

James H. Ammons, Chancellor
North Carolina Central University